

A meeting of IQAC shall be held in the IQAC room of the college on 5/11/22 at 12.30 PM.

Agenda of the meeting :

1. UGC fund settlement
2. Counselling cell of Students
3. New village adaptation for UBA
4. Different Committee like Gender equity, Anti ragging Swachhta of campus etc
5. Use of ICT in teaching learning
6. IQAC cum computer lab Invertot , battery, UPS battery , laptop check , servicing and updation with total security antivirus.
7. Classroom construction work progress and a committee to act for completion of the work by MLA.

Others if any with due permission

Name & address Signature	Designation	
1. Prof. (Dr.) Kamini Dubey	Pof -Incharge cum Chairperson	Ka. Dubey 4.11.22
2. Dr. Ashok Kumar Jha	HOD Physics cum IQAC Co-ordinator	A 4.11.22
3. Prof . B.K.Choubey	Dept. of History cum Member	B Choubey 4/11/22
4. Dr. Naz Perveen	HOD Economics cum Member	N Perveen 4.11.22
5. Dr. Mihir Mohan Mishra "Suman"	HOD Philosophy cum Member	M Mishra 4/11/22
6. Dr. Barun Kumar Mishra	HOD Chemistry cum Member	B Mishra 4.11.22
7. Dr. Sunil Kumar Singh	Member	S Singh 4/11/22
8. Dr. Braj Kishor Jha	HOD Sanskrit Cum Member	B Jha 4.11.22
9. Dr. Amit Kumar Ghosh	Dept. of English cum Member	A Ghosh 4.11.22
10. Dr. Mani Lal Paswan	Dept. of IRPM Cum Member	M Paswan 4/11/22
11. Sri Rama Kant Mishra	Examination Controller cum Member	R Mishra 4/11/2022
12. Sri Sanjit Kumar Singh	Member	
13. Sri Abhay Kumar	Member	A Kumar 4/11/22
14. Mr. Abhishek Arnav	Member	A Arnav 4.11.2022.
15. Sri Deepshikha Nand Parina	Member	Deepshikha Nand 04-11-2022

[contd.-----]

16. Sri Aditya Raj Rakesh

17. Sri Binod Kumar Singh

18. Rakesh kumar

A
A. 11. 22
(Dr. Ashok Kumar Jha)

IQAC Coordinator

Accountant cum Member (Incharge - IQAC) Singh
4/11/22

Member

Student cum Member

Rakesh Kumar

4/11/22

K. Dubey
4.11.22

Prof (Dr.) Kamini Dubey

Prof Incharge cum Chairperson
Sabour College
Bhagalpur

Date: July 10, 2022
Time: 11:00 AM
Venue: IQAC Room

**Members Present:-
Name & addresses**

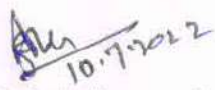
Designation

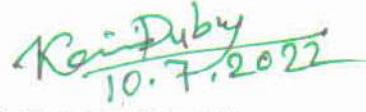
Signature

1. Prof. (Dr.) Kamini Dubey	Pof -Incharge cum Chairperson	
2. Dr. Ashok Kumar Jha	HOD Physics cum IQAC Co-ordinator	
3. Dr. Naz Perveen	HOD Economics cum Member	
4. Dr Barun Kumar Mishra	HOD Chemistry cum Member	
5. Dr. Sunil Kumar Singh	Zoology Member	
6. Dr Braj Kishor Jha	HOD Sanskrit cum Member	
7. Dr. Amit Kumar Ghosh	Dept. of English cum Member	
8. Dr. Mani Lal Paswan	Dept. of IRPM cum Member	
9. Sri Rama Kant Mishra	Examination Controller cum Member	
10 Sri Deepshikha Nand Parina	Member	
11. Sri Aditya Raj Rakesh	Accountant cum Member (In charge - IQAC)	
12. Dr. Binod Kumar Singh	Member	

Resolutions:

1. Confirmation of Previous Meeting Minutes: The minutes of the previous IQAC meeting were read and unanimously approved. The progress on the actions taken from the first-quarter meeting was reviewed and found satisfactory. However, the feedback mechanism implementation was delayed, and the implementation of it was extended to the next academic session.
- 2) Faculty Development Initiatives: A resolution was passed to conduct a faculty development workshop focused on Outcome-Based Education (OBE) and NAAC documentation requirements in the coming semester.
- 3) Student Support Services: The IQAC resolved to strengthen career counseling and placement services for students. A career guidance cell will be established to offer students support with internships and placements.
- 4) Value-added Courses: The proposal to introduce new certificate and value-added courses in emerging fields such as data science and entrepreneurship was approved in principle. Departments were requested to submit detailed proposals.
5. Infrastructure and Digitalization: It was resolved to upgrade the college's IT infrastructure and increase the availability of digital resources for students. A budget will be submitted to the governing body for approval.
6. Any Other Matter: No additional matters were raised.


(Dr. Ashok Kumar Jha)
IQAC Coordinator


Prof (Dr.) Kamini Dubey
Prof In-Charge cum Chairperson
Sabour College Sabour
Bhagalpur

Date: November 05, 2022
Time: 12.30 PM
Venue: IQAC Room

**Members Present:-
Name & addresses**

Designation

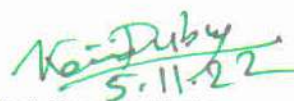
Signature

1. Prof. (Dr.) Kamini Dubey	Pof -Incharge cum Chairperson	
2. Dr. Ashok Kumar Jha	HOD Physics cum IQAC Co-ordinator	
3. Dr. Naz Perveen	HOD Economics cum Member	
4. Dr Barun Kumar Mishra	HOD Chemistry cum Member	
5. Dr. Sunil Kumar Singh	Zoology Member	
6. Dr Braj Kishor Jha	HOD Sanskrit cum Member	
7. Dr. Amit Kumar Ghosh	Dept. of English cum Member	
8. Dr. Mani Lal Paswan	Dept. of IRPM cum Member	
9. Sri Rama Kant Mishra	Examination Controller cum Member	
10 Sri Deepshikha Nand Parina	Member	
11. Sri Aditya Raj Rakesh	Accountant cum Member (In charge - IQAC)	
12. Dr. Binod Kumar Singh	Member	

Resolutions:-

1. Confirmation of Previous Meeting Minutes: The minutes of the previous IQAC meeting were read and unanimously approved.
2. NAAC SSR Preparation Update: The subcommittee reported significant progress in preparing the Pending AQAR data. It was resolved that all data collection be finalised by the end of the quarter for submission in early 2023.
3. Student Placements and Internships: It was resolved to initiate collaborations with local industries and employers to increase placement opportunities for students. An internship program was also proposed and approved.
4. Promotion of Research and Extension Activities: The IQAC resolved to apply for external funding for research projects and encourage faculty to publish research papers in indexed journals. A collaboration with local NGOs for extension activities was also proposed.
5. Mentoring and Counselling Services: A formal mentoring and counselling program for students was approved. Faculty members will be assigned as mentors to small groups of students to provide academic and personal guidance.
6. Collaboration with industry and Community: It was resolved to sign MoUs with local industries and community organizations for academic and research collaborations. A proposal will be drafted and presented in the next meeting.
7. Any Other Matter: No additional matters were raised.

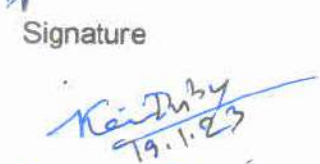
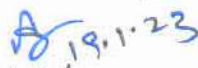
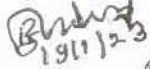
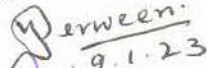
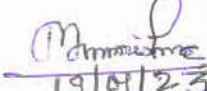
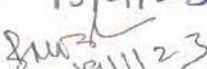
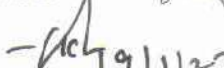


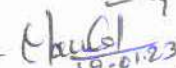
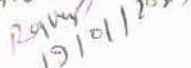


(Dr. Ashok Kumar Jha)
IQAC Coordinator


Prof (Dr.) Kamini Dubey
Prof In-Charge
Sabour College Sabour,
Bhagalpur

A meeting of IQAC shall be held on 21/01/2023 in the staff room of the college at 1.30 PM
In addition to the IQAC Member of the college as listed below , all the teachers including guest faculty are also invited to participate in the meeting.

Agenda of the meeting:

- 1) Website of the college updation
 - 2) Email of IQAC creation
 - 3) Seperate windows in the website of college for IQAC and allied activities in the college website
 - 4) Create and maintain all regular Student data with active mobile number and email
 - 5) **Uploading of all the Pending AQAR from 2018-2019 for NAAC 2nd cycle A&A**
 - 6) New village adaptation for UBA
 - 7) Feedback system from student in each department of college
 - 8) Review of regular visit of students and teachers in the college library and other eresources
 - 9) UGC fund settlement
 - 10) Incomplete construction of class room by MLA fund on the 2nd floor of the college.
 - 11) To take stock of activities undertaken by NSS, NCC, Sports , UBA in the college in view of AQAR data submission .
- Others if any with due permission.

Name & adresss	Designation	Signature
1.Prof. (Dr.) Kamini Dubey	Pof -Incharge cum Chairperson	
2.Dr. Ashok Kumar Jha	HOD Physics cum IQAC Co-ordinator	
3. Prof. B.K.Choubey	Dept. of History cum Member	
4. Dr. Naz Perveen	HOD Economics cum Member	
5.Dr. Mihir Mohan Mishra "Suman"	HOD Philosophy cum Member	
6. Dr. Barun Kumar Mishra	HOD Chemistry cum Member	
7.Dr. Sunil Kumar Singh	Member	
8. Dr. Braj Kishor Jha	HOD Sanskrit Cum Member	
9.. Dr. Amit Kumar Ghosh	Dept. of English cum Member	
10. Dr. Mani Lal Paswan	Dept. opf IRPM Cum Member	
11. Sri Rama Kant Mishra	Examination Controller cum Member	
12. Sri Abhay Kumar	Member	

12. Sri Sanjit Kumar Singh Member

13. Mr. Abhishek Kumar Amav Member

14. Sri Deepshikha Nand Parina Member

15. Sri Aditya Raj Rakesh Member (Incharge - IQAC)

16. Sri Binod Kumar Singh Member

17. Rakesh kumar Student cum Member

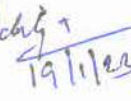

(Dr. Ashok Kumar Jha)

IQAC Coordinator


19.1.23

Deepshikha Nand
19-1-23


19/1/23


19/1/23

Rakesh Kumar


19.1.23

Prof (Dr.) Kamini Dubey

Prof Incharge
Sabour College Sabour
Bhagalpur

IQAC meeting of the college held on 21-01-2023 in the Staff Room at 1:30 PM.

Agenda of the meeting:

- 1) *Website of the college updating*
- 2) *Email of IQAC creation*
- 3) *Separate windows in the website of college for IQAC and allied activities in the College website*
- 4) *Create and maintain all regular Student data with active mobile number and email*
- 5) *Uploading of all the Pending AQAR from 2018-2019 for NAAC 2nd cycle A&A*
- 6) *New village adaptation for UBA*
- 7) *Feedback system from student in each department of college*
- 8) *Review of regular visit of students and teachers in the college library and other resources*
- 9) *UGC fund settlement*
- 10) *Incomplete construction of a classroom by MLA fund on the 2nd floor of the college.*
- 11) *To take stock of activities undertaken by NSS, NCC, Sports, UBA in the college in*

View of AQAR data submission.

Others if any with due permission.

The meeting has begun with Dr. Ashok Kr. Jha, IQAC Coordinator welcome address to all the present and also read out the previous meeting resolutions which have been accepted and approved.

The agenda of the today's meeting has also been read out by the IQAC Coordinator for consideration and decision

Agenda 1:Website of the college updation.

Resolution: The website of the college has been running non-functional since long. Keeping in view of the urgent need of a functional website of the college as is required for uploading NAAC related data for 2nd cycle accreditation process, a new website of the college has been decided to be created as early as possible particularly in view of the AQAR submission. For this local available vendor who could create the website at the earliest possible span of time.

Agenda 2:Email of IQAC creation.

Resolution: Email/web mail of both the head of the institution and IQAC have been decided to be created by the vendor who will create the website.

Agenda 3:Separate windows in the website of college for IQAC and allied activities in the College website.

Resolution: Provision of separate windows in the website for IQAC and AQAR etc. are decided to be there in the website of the college.

Agenda 4: Create and maintain all regular Student data with active mobile number and email.

Resolution: It has been unanimously decided to keep readily available classified data with socially, economically and other categories and also with email ID & mobile number of each students. The classified result of outgoing students should also be necessarily keep readily available in the office/ computer data operator. It should be provided without delay to the IQAC coordinator whenever demand necessitated.

Agenda 5: Uploading of all the Pending AQAR from 2018-2019 for NAAC 2nd cycle A&A

Resolution: The AQAR for the year 2017-2018, and all others yearly reports pending have decided to be submitted. As reported by Dr. Ashok Kumar Jha, Coordinator IQAC that he himself has prepared without a computer operator the AQAR for the year 2018-2019 and also a process has been made to prepare the AQAR for the year 2019-2020 himself which is commendable hard work accomplished by Dr. Jha. His work has been appreciated.

Agenda 6: New village adaptation for UBA

Resolution: A village name -Haridaspur under Mamlakha Panchayat of Sabour block has been decided to be adopted unanimously under UBA of the college. For the needful formalities Dr. Ashok Kumar Jha, UBA Project Coordinator has been authorised unanimously.

Agenda 7: Feedback system from student in each department of college

Resolution: Feedback system for all the stakeholders like teachers, students, parents, alumni etc. Have been decided to be devised for the academic year 2020-2021, which is one of the viable points for NAAC accreditation process.

Agenda 8: Review of regular visit of students and teachers in the college library and other Resources.

Resolution: Students teacher's staff's regular visit in the college library are to be insured and maintained in the register formally. Presently it is not to the mark of satisfaction.

Agenda 9: UGC fund settlement

UGC In charge has made tremendous effort for the settlement of accounts of UGC funds resulting in Women's hostel fund final settlement, Xth plan fund settlement and also the process of settlement of Xth plan fund sanctioned by UGC with the merged scheme.

Agenda 10: Incomplete construction of two classrooms by MLA fund on the 2nd floor of the college.

Resolution: A three teachers committee to contact Sri Ajay Kumar Mandal, the then M.L.A, who utilised their fund for the construction of classrooms in the college and to know the status presently. Members of the committee are decided as follows:

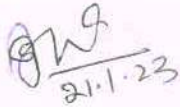
1. Prof.(Dr.) Braj Kishor Choubey- HOD History
2. Dr. Mihir Mohan Mishra "Suman" -HOD Philosophy
- And 3. Binod Kumar Singh -Alumni representative

Agenda 11: To take stock of activities undertaken by NSS, NCC, Sports, UBA in the college inView of AQAR data submission.

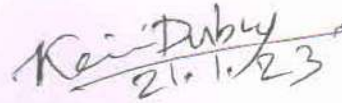
Resolution:NSS, NCC, Sports authority of the college have been requested to provide yearly activity report in the format from the year 2020-2021 and onwards

Others if any with due permission.

There being no other points to discuss the meeting ended with a vote of thanks by the chairperson.


21.1.23

(Dr. Ashok Kumar Jha)


21.1.23

Prof (Dr) Kamini Dubey
Prof. Incharge
Sabour College Sabour
Bhagalpur

A meeting cum "Talk on- Challenges of AQAR submission and the steps forward " of the teaching Faculty together with non teaching staff of the college held on 3-2-23 at 2.30 pm chaired by Prof (Dr.) Smt Kamini Dubey Prof Incharge of the college in the Department of Physics.

Agenda-

1. "Talk on- Challenges of AQAR submission and the steps forward for 2nd cycle accreditation" by Dr. Ashok Kumar Jha IQAC Coordinator.
2. Action for the AQAR Submission constraint removal.
Miscellaneous with due permission

Members Present:

Name & address	Designation
1.Prof. (Dr.) Kamini Dubey	Pof -Incharge cum Chairperson
2.Dr. Ashok Kumar Jha	HOD Physics cum IQAC Co-ordinator
3. Dr. Rakesh Ranjan.	HOD Hindi
4. Dr. Sweta	Economics
5. Dr. Sudhir Kumar Sinha	Statistics
6. Dr. Manoj Kumar Jha.	Geography
7.Dr. Farhat Jahan	Urdu
8.Dr. Mihir Mohan Mishra "Suman"	HOD Philosophy
9.. Dr. Mani Lal Paswan	Dept. opf IRPM
10. Sri Rama Kant Mishra	Examination Controller
11. Sri Aditya Raj Rakesh	Accountant
12.Dr. B. Noorjahan	Sociology
13. Dr. Ravi Shankar Mishra	Botany
14. Dr. Santosh Kumar.	Pol.Science

Decision 1: Dr. Ashok Kumar Jha HoD Physics welcomes all the present in the meeting . He also presented "Talk on topic - Challenges of AQAR submission and the steps forward for 2nd cycle accreditation" as IQAC Coordinator.

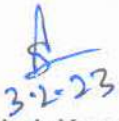
Decision 2: Every one present assures Cooperation in all the steps required from the individual faculty level best in order to taking steps forward for 2nd cycle accreditation.

Decision3: It was brought into the notice of Professor Incharge of the college the prior need of the functional website and email of the college for moving the steps forward in the process of AQAR submission the college and NAAC accreditation.

Decision 4: The UPS for all the three computers , Laptop battery Power backup battery Invertor are to be changed by new one for this computer operator examined the systems and suggested to change all these items.

Decision 5: Professor Incharge cum Chairperson authorised Dr. Ashok Kumar Jha HOD Physics cum IQAC Coordinator for creation of website of the college and also she agreed to hire 2 (two) computer operator for computers work during the course of AQAR and complete NAAC process for 2nd cycle of the college.

Meeting ended with the vote of thanks proposed by Prof Incharge Prof (Dr.) Kamini Dubey cum Chairperson.


3.2.23

(Dr. Ashok Kumar Jha)

cum

HOD Physics IQAC Coordinator


3.2.23

Prof (Dr.) Kamini Dubey

Prof Incharge cum Chairperson

Prof. In-charge
SABOUR COLLEGE SABOUR
RHAGAIPIR

A meeting cum "Talk on- Challenges of AQAR submission and the steps forward " of the teaching Faculty together with non teaching staff of the college held on 3-2-23 at 2.30 pm chaired by Prof (Dr.) Smt Kamini Dubey Prof Incharge of the college in the Department of Physics.

Agenda-

1. "Talk on- Challenges of AQAR submission and the steps forward for 2nd cycle accreditation" by Dr. Ashok Kumar Jha IQAC Coordinator.
2. Action for the AQAR Submission constraint removal.
Miscellaneous with due permission

Members Present:

Name & addresss	Designation
1.Prof. (Dr.) Kamini Dubey	Pof -Incharge cum Chairperson
2.Dr. Ashok Kumar Jha	HOD Physics cum IQAC Co-ordinator
3. Dr. Rakesh Ranjan.	HOD Hindi
4. Dr. Sweta	Economics
5. Dr. Sudhir Kumar Sinha	Statistics
6. Dr. Manoj Kumar Jha.	Geography
7.Dr. Farhat Jahan	Urdu
8.Dr. Mihir Mohan Mishra "Suman"	HOD Philosophy
9.. Dr. Mani Lal Paswan	Dept. opf IRPM
10. Sri Rama Kant Mishra	Examination Controller
11. Sri Aditya Raj Rakesh	Accountant
12.Dr. B. Noorjahan	Sociology
13. Dr. Ravi Shankar Mishra	Botany
14. Dr. Santosh Kumar.	Pol.Science

Decision 1: Dr. Ashok Kumar Jha HoD Physics welcomes all the present in the meeting . He also presented "Talk on topic - Challenges of AQAR submission and the steps forward for 2nd cycle accreditation" as IQAC Coordinator.

Decision 2: Every one present assures Cooperation in all the steps required from the individual faculty level best in order to taking steps forward for 2nd cycle accreditation.

Decision3: It was brought into the notice of Professor Incharge of the college the prior need of the functional website and email of the college for moving the steps forward in the process of AQAR submission the college and NAAC accreditation.

Decision 4: The UPS for all the three computers , Laptop battery Power backup battery Invertor are to be changed by new one for this computer operator examined the systems and suggested to change all these items.

Decision 5: Professor Incharge cum Chairperson authorised Dr. Ashok Kumar Jha HOD Physics cum IQAC Coordinator for creation of website of the college and also she agreed to hire 2 (two) computer operator for computers work during the course of AQAR and complete NAAC process for 2nd cycle of the college.

Meeting ended with the vote of thanks proposed by Prof Incharge Prof (Dr.) Kamini Dubey cum Chairperson.

Ame
3.2.23

(Dr. Ashok Kumar Jha)

HOD *cum* Physics IQAC Coordinator

Kamini Dubey
3.2.23

Prof (Dr.) Kamini Dubey

Prof Incharge cum Chairperson

Prof. In-charge
SABOUR COLLEGE SABOUR
RHAGAIPIR