



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		SABOUR COLLEGE
Name of the head of the Institution		Prof Kamini Dubey
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		06412451169
Mobile no.		9430900755
Registered Email		principalsabourcollegesabour15@gmail.com
Alternate Email		principal@sabourcollegesabour.org
Address		Sabour College Sabour , Sabour Thana Road, Sabour, Bhagalpur
City/Town		Sabour-Bhagalpur
State/UT		Bihar
Pincode		813210

2. Institutional Status					
Affiliated / Constituent		Constituent			
Type of Institution		Co-education			
Location		Rural			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr. Ashok Kumar Jha			
Phone no/Alternate Phone no.		06412300665			
Mobile no.		9431609905			
Registered Email		ashokjha159@yahoo.com			
Alternate Email		ajha005@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		<a href="https://sabourcollegesabour.org/aqar-2018-2019/">_https://sabourcollegesabour.org/aqar-2018-2019/</a>			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		<a href="https://sabourcollegesabour.org/wp-content/uploads/2023/02/90-academic-calendar-19-20-DCM.pdf">https://sabourcollegesabour.org/wp-content/uploads/2023/02/90-academic-calendar-19-20-DCM.pdf</a>			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	2.58	2017	02-May-2017	01-May-2022
6. Date of Establishment of IQAC			23-Aug-2012		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

Teaching plan for each part in each department session (19-20)	24-May-2019 365	3000
Talk- use of ICT for SWAM, Swayam Prabha, Vlab etc in teaching learning in college	06-Aug-2019 21	350
House hold Survey of adopted village under UBA	24-May-2019 30	11
Plantation Drive in phase to be Undertaken in each villages selected under UBA	24-May-2019 90	62
Collaboration with District and Divisional Forest Office Bhagalpur	18-Feb-2020 90	400
Covid -19 Kit distribution in Adopted village Pharka -UBA	20-Mar-2020 01	126
Academic Calendar Preparation for session (19-20)	06-Aug-2019 21	2500
Preparation for settlement of UGC fund release under different scheme for different plan period by Dr. Ashok Kr. Jha Coordinator cum UGC Incharge.	06-Aug-2019 14	1500
Large scale Plantation of tree in collaboration with District and Divisional forest office Bhagalpur in the 5 villages selected under Unnat Bharat bAbhiyan in phases 1) Babupur International Women	08-Mar-2020 01	165

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
sabour college Unnat Bharat Abhiyan	Unnat Bharat Abhiyan a flagship program of MHRD	IIT New Delhi	2019 365	500000

government of  
India New Delhi

[View Uploaded File](#)

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

Yes

If yes, mention the amount

300000

Year

2014

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Village level Survey of all the five villages selected under the Unnat Bharat Abhiyan Project a Government of India Flagship Programme.

ITC enabled classroom enhancement.

Covid -19 prevention awareness campaign and free distribution of prevention material to villagers of Pharka and college teaching and non-teaching staff.

Online classes with quality teaching imparted in Corona pandemic period with e-content of teaching-learning material.

UGC fund settlement By Dr. Ashjok Kumar Jha IQAC Coordinator has been processed.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action

Achievements/Outcomes

Online classes in the Corona period with quality by different app and resources	Achieved
Collaboration with District and Divisional Forest Office Bhagalpur for Plantation and othe development work in the selected villages under UBA	Achieved
Settlement of fund granted for Women's Hostel construction under UGC Grant in the college has been presented at UGCERO Kolkatta through PPT for settlement	Processed
A rally of the students ,teachers ,nonteaching employees with local body members and Officers of Sabour block are organized by Nodal officer Dr. Ashok Kumar Jha SVEEP program cum IQAC Coordinator in the college for the sensitization of voters and first time voters in the college n the occasion of National Voters Day 25-01-2020.	Fully Achieved the targetted goal
Cultural programme organized on 25-01-2020	Achieved
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<b>14. Whether AQAR was placed before statutory body ?</b>	Yes
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Name of Statutory Body	Meeting Date
IQAC	06-Aug-2019

<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	Yes
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Date of Visit	28-Mar-2017
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<b>16. Whether institutional data submitted to AISHE:</b>	Yes
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Year of Submission	2020
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Date of Submission	23-Feb-2020
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<b>17. Does the Institution have Management Information System ?</b>	Yes
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If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	17. Does the Institution have a Management Information system? If yes give a brief description of and a list
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of modules currently operational(maximum 500 words) MIS is basically concerned with the process of collecting, processing, storing, and transmitting relevant information to support the management operation in any organization. It is used in the management of policy planning and implementation. Its very useful in the online admission of students and in keeping data handy in the computer system. The UMIS system is prevailing in the university for online admission based on certain criteria of merit and reservation followed and scrutinized by the admission committee. The admission list has been sent to the college where the students take admission after the payment of online fee or offline payment facility has also been given to them. Their Mobile number and email ID collected in the computer system have also been used for the online class and also for communication instantly if needed. The class test examination result has also been tabulated and analyzed by the information and communication system. Scholarship to students and official financial transactions have also been done with the help of IT, which makes it easier and more transparent. The Biometric attendance system is also there in the college which is a realtime attendance check system in use. The CCTV attached to the display unit is also used for examination and various administrative purposes. There are much more MIS applications in use in the institution which sharply increases at the time of corona pandemic. There are a number of computers in use by a number of operators to store data for monitoring and future use for various purposes.

## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Criteria I- Curricular Aspects 1.1. Curriculum Planning and implementation  
 1.1.1 Institutionshas the mechanism for well planned curriculum delivery and documentation (explain in 500 words). Regular departmental meetings with the faculty members are scheduled in a session almost quarterly. The head of the department of each subject take stock of the progress of the curriculum in a

session Use of ICT in teaching-learning is promoted and also students are encouraged to use the ICT facility for curriculum study purpose. Field study, Project work, and Excursion trips are also done by the students.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
0	0	Nil	0	0	0

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	0	Nil
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	0	Nil

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nil	0
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#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NIL	0
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### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
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1.4.1 How the feedback obtained is being analyzed and utilized for the overall development of the institution? (Max 500 words) Student feedback is taken biannually and on the prescribed proforma. Besides Student feedback from all the stakeholders is obtained annually at the end of the session. The feedback data so procured from all the stakeholders has been analyzed finely. The result and conclusion so obtained have been put forth before the IQAC and the action required for further improvement is decided there in the meeting. The main focus of the feedback is on teaching-learning, campus amenities, infrastructure, ICT facilities, and on teachers appraisal. Feedback about the library is also collected from the students. The feedback analysis concludes that the teaching-learning is overall satisfactory in the institution. Infrastructure and modern amenities are lacking in the institute. The playground is not available in the college. Zims facility and sports coach are not available.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	English Part I	149	Nil	117
BA	English Part II	149	Nil	74
BA	English Part III	149	Nil	27
BA	Sanskrit Part I	279	Nil	8
BA	Sanskrit Part II	279	Nil	5
BA	Sanskrit Part III	279	Nil	3
BA	Philosophy Part I	344	Nil	64
BA	Philosophy Part II	344	Nil	3
BA	Philosophy Part III	344	Nil	0
BA	Sociology Part I	244	Nil	182

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	3131	0	47	0	2



## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
47	40	5	5	5	7

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

2.3 Teaching Learning Process 2.3.2- Student mentoring system available in the institution? Give detail (maximum (500 words) Student Mentoring System prevails in Sabour College Sabour. Each department of the institution has its mentoring system. The mentor guides and counsels the students enlisted under his /her mentorship about all his issues related to career, learning outcome, etc. All the teachers as mentors are helpful, cooperative, and used to solve the problems of the students readily. The Skill Development Committee worked for developing the talents of the students and helped them in improving their competencies. NSS committee arranged various programs like Swachha Bharat Abhiyan, tree plantation, blood donation camps, and many more. The NSS activities also engage the students in masse. The SVEEP program of the election commission of India also gives ways to participate in and understand governance.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3131	47	1:67

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
57	47	10	0	47

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr Ashok kumar Jha	Associate Professor	Bronze Category Certificate Certificate by Ministry of Finance, Central Board Of Direct Taxes , Government of India, New Delhi
2019	Dr. Ashok Kumar Jha	Associate Professor	Election Commission of India, Certificate of Appreciation f
2019	Dr. Ashok Kumar Jha	Associate Professor	Cntra vigilance commission , Ministry of Home

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
Nil	NA	Nil	Nil	Nil
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

CIE has been carried out for all classes. The innovative initiatives are undertaken by the college under UBA, Pr Dr. Ashok Kumar Jha, project Coordinator, UBA a government of India flagship program of MHRD, New Delhi.U under this program of villages have been adopted by the college IQAC and UBA cell under intimation to District Collector Bhagalpur. It is a program of application of knowledge and technology for the upliftment of rural villages of India with technological and other support under the overall supervision of the National Coordinating Institute of the program IIT, New Delhi. In the college, the conventional program and courses Under B.A/B.Sc/B.Com have been undergoing the process of CIE internally by feedback in the course of teaching-learning by the faculty in the class. They also undergo class test at regular interval of period.As the college isa constituent unit of T.M.Bhagalpur University Bhagalpur, Bihar so it has to follow the instruction and guidelines of the university with which the college is attached as a constituent. The University notifies for the Annual examination . The students appear in this examination after clearing the minimum requirement of attendance, marks qualifying obtained in the test examination conducted by the college for this purpose. The Thswertbook of the examinees got evaluated by the University teachers under the supervision of the Examination authority of the university. In this way after evaluation through the written examination so conducted the result got published.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar has been prepared by our college and it has been uploaded too on the website of the college. The link has already been shared in the AQAR 2019-2020 to be sub mitted. Actually, we dont have more flexibility in regard to academic and administrative field.We also dont have much more freedom in extracurricular and curricular activities. All these are to be fixed and guided by the University with which we are affiliated and a constituent unit. The holiday lists and other tentative schedules of dates of events celebration are proposed. We celebrate all these so far as within the practicable range of the university. The class test is performed with some ease during class hours. We almost try to celebrate important days and dates after the regular class hour. The sports calendar is to be fixed by the University. We have to send the participants in the sports activities. the NSS wing of the university also has its own calendar which our college unit of NSS follows.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[NA](#)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BAHN	BA	HINDI	49	39	6
BAHS	BA	HOME SCIENCE	8	3	0
BAHI	BA	HISTORY	140	135	40
BAEC	BA	ECONOMICS	132	124	37
BAEG	BA	ENGLISH	28	15	2
BARE	BA	RURAL ECONOMICS	21	18	7
BAPH	BA	PHILOSOPHY	32	31	7
BAPS	BA	PSYCHOLOGY	27	20	3
BAPO	BA	POLITICAL SCIENCE	100	79	7
BAGE	BA	GEOGRAPHY	55	35	1

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[SSS in the college has been done with the following tools 1. feedback obtained by the faculty in the class orally. \( 2\) free interaction with the students in the class 3. We have also devised a proforma for the SSS under IOAC monitoring in the next session after COVID-19 pandemic we will act upon it in online and off line mode analyse it and take appropriate steps for the improvement required if any based upon the analysis of SSS report.](#)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	365	UBA, IIT New Delhi0.5	0.5	0.5

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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
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ONE DAY WORKSHOP ON INTELLECTUAL PROPERTY RIGHTS PATENT	IQAC	02/07/2019
ONE DAY WORKSHOP ON QUALITY INITIATIVES AND DIGITIZATION OF TEACHING LEARNING	IQAC	19/02/2020
ONE DAY WORKSHOP ON PREVACTION MESURE FOR COVID-19 PANDEMIC DEP. OF PHY	IQAC PHY DEP.	20/03/2020

### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Certificate Of Appreciation	Dr. Ashok Kumar Jha	Central Borad Of Direct Taxes , Ministry Of Finance , Govt. Of India	31/03/2020	BRONZE Category
Certificate Of appreciation	Dr. Ashok Kumar Jha	Election Commision Of India	21/09/2019	Strengthening democracy
Certificate Of Commitment	Dr. ashok Kumar Jha	Central Vigilance Commission	31/10/2019	Integrity Certificate

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### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	NA	NA	NA	NA	Nil

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### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	1	0

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	sociology	1	0
National	Poltical Science	1	0
National	History	1	0
National	Economics	2	0

National	Geography	1	0
National	Urdu	1	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Economics	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	Null	0	NA	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Null	0	0	NA
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	12	Null	Null
Presented papers	1	2	Null	Null
Presented papers	Null	Null	Null	Null
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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
PLANTATION	UNNAT BHARAT ABHIYAN , A GOVT. FLAGSHIP PROGRAM , MHRD NEW DELHI	6	35
PLANTATION	UNNAT BHARAT ABHIYAN , A GOVT. FLAGSHIP PROGRAM ,	7	40

	MHRD NEW DELHI		
COVIN-19 AWARENESS	UNNAT BHARAT ABHIYAN , A GOVT. FLAGSHIP PROGRAM , MHRD NEW DELHI	30	90
PALNTATION	UNNAT BHARAT ABHIYAN , A GOVT. FLAGSHIP PROGRAM , MHRD NEW DELHI	15	21
PLANTATION	UNNAT BHARAT ABHIYAN , A GOVT. FLAGSHIP PROGRAM , MHRD NEW DELHI	17	26
PLANTATION	UNNAT BHARAT ABHIYAN , A GOVT. FLAGSHIP PROGRAM , MHRD NEW DELHI	13	56
VOTER AWARENESS RALI	Systematic Voters education and electoral participation (SVEEP) a programme of election commission of india , GOI	27	56
7 DAYS SPECIAL CAMP AT BHITHI	NSS	25	52
INTERNATION	NSS	13	18
JAL JEEWAN HARIYALI	NSS	32	102
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
VOTER HELPLINE MOBILE APP	CERTIFICATE OF APPRECIATION	CHIEF ELECTORAL OFFICER (BIHAR)	52
Integrity pledge	Certificate Of Commitment	Central Vigilance Commission , Ministry Of Home Affairs , GOI	16
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Ek Bharat Shrest Bharat	MHRD GOI	CULTURAL AND SOCIAL EXCHANGE AND STUDY	1	11

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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	0	0	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
0	NA	NA	Null	Null	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Null	NA	0
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
20810000	20000000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Newly Added
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### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS	Nature of automation (fully	Version	Year of automation
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software	or partially)		
<b>Automation</b>	<b>Fully</b>	<b>NA</b>	<b>2017</b>

#### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	<b>Text Books</b>	<b>7000</b>	<b>2000000</b>	<b>25</b>	<b>23500</b>	<b>7025</b>
<b>No file uploaded.</b>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>Dr. Ashok Kumar Jha</b>	<b>Online Teaching</b>	<b>Zoom , Canvas</b>	<b>16/04/2020</b>
<a href="#">View File</a>			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
<b>Existing</b>	<b>14</b>	<b>5</b>	<b>14</b>	<b>14</b>	<b>5</b>	<b>2</b>	<b>2</b>	<b>10</b>	<b>0</b>
<b>Added</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>14</b>	<b>5</b>	<b>14</b>	<b>14</b>	<b>5</b>	<b>2</b>	<b>2</b>	<b>10</b>	<b>0</b>

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<b>10 MBPS/ GBPS</b>
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>Online Teaching Content</b>	<a href="http://surl.li/fqpv0">http://surl.li/fqpv0</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
<b>7375000</b>	<b>6565000</b>	<b>11250000</b>	<b>13435000</b>

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<b>The college has a well planned, well developed, well organized and decentralized mechanism of maintenance and upkeep of physical, academic, and</b>
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support facilities. For all academic requirements like books and journals, IT facilities, organizing special lectures, seminars or workshops demands are placed by the departmental heads or the teachers of the departments concerned in writing to the Principal. Matter placed in the committee and any decision taken in the committee headed by Principal after discussion unanimously. Maintenance of Physical Support Facilities i.e. water, electricity, cleaning, security, CCTV, Internet facility, Solar system etc maintained by various committee headed by Principal.

<https://sabourcollegesabour.org/procedures-and-policies-for-maintaining-and-utilizing-physical-academic-and-support-facilities-laboratory-library-sports-complex-computers-classrooms-etc/>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Slide-up Refund	18	22283
Financial Support from Other Sources			
a) National	0	0	0
b) International	0	0	0
<a href="#">View File</a>			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial Class	12/07/2019	32	Teachers
Yoga Class	20/06/2019	17	Teachers
Personal Counseling	20/01/2019	178	Teachers Of College
<a href="#">View File</a>			

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	JOINT ENTRANCE EXAMINATION ENGINEERING AND MEDICAL	22	60	4	20
<a href="#">View File</a>					

#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance

		redressal
4	4	3

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
JIO	16	2	NA	0	0
No file uploaded.					

### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	4	BACHELOR OF ART	HISTORY	UNIVERSITY PG DEPT. OF HISTORY	MA
2019	2	BACHELOR OF ART	ECONOMIC	UNIVERSITY PG DEPT. OF ECONOMIC	MA
2019	5	BACHELOR OF ART	POLITICAL SCIENCE	UNIVERSITY PG DEPT. OF POLITICAL SCIENCE	MA
2019	6	BACHELOR OF SCIENCE	BOTANY	UNIVERSITY PG OF DEPT. OF BOTANY	M.Sc
2019	3	BACHELOR OF SCIENCE	ZOOLOGY	UNIVERSITY PG OF DEPT. OF ZOOLOGY	M.Sc
2019	2	BACHELOR OF ART	R. ECONOMICS	UNIVERSITY PG DEPT. OF R. ECONOMICS	MA

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### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
No file uploaded.	

### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
INTER COLLEGE SPORTS TOURNAMENT	VOLLEY BALL	10
INTER COLLEGE SPORTS TOURNAMENT	KABADDI	22

INTER COLLEGE SPORTS TOURNAMENT	CROSS COUNTRY	12
INTER COLLEGE SPORTS TOURNAMENT	HAND BALL	10
INTER COLLEGE SPORTS TOURNAMENT	BADMINTAN	4
INTER COLLEGE SPORTS TOURNAMENT	ATHLETICS	15
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NA	National	0	0	NA	NA
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council of the college is an elected body and always joins hands with faculty members and college administration to ensure overall development of the college. Students' council helps in maintaining a discipline atmosphere in the college. Student Council organizes different cultural programmes to observe important days. They actively represent in the IQAC, Alumni Association of the college, Sports Committee, Annual College Social Committee, Annual Cultural Committee, and Seminar Committee

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

48

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

3

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institutions believe in the practices of decentralisation and participative management. The Institutions enhance the quality at various levels - College Development Committee, Principal, In-charge Principal, IQAC Committee, NAAC Committee, Various Committees, Academic Staff Welfare, Administrative and Non-

teaching Staff, NCC, NSS, all the stakeholders involve in the decentralisation and participative management. All are working together for efficient functioning of the Institutions. The respective committees participate in taking the decision for the academic and the infrastructural development of college. The Principal: - The Principal is the executive head of the institution. He is authorized to take decisions regarding academic, administrative and financial matters in accordance with the policy decision decided by various committee of the college. Head of the Departments: - Head of the faculty from Arts, Commerce and Science and Heads of the various departments look after the regular administration, teaching and research, issues of the students and staffs of the department. The Internal Quality Assurance Cell: - The IQAC is headed by the Principal and the Coordinator who is selected from the faculty members look after its activities. A representative of the University Representative, faculty members, non-teaching staff member, Social activist, Alumni and student are the members. IQAC works for development and application of quality parameters for the various academic and administrative activities of the College leading to quality improvement. The Principal and members of various committees interact with periodically. All academic and operational policies are based on the unanimous decision of the following committees: - • College Development Committee • Purchasing and sales Committee • Building Committee • Admission Committee • Examination Committee • Library Committee • College Annual Magazine Committee • Sports Committee • Time Table Committee • Anti-Ragging Committee • Grievance Redressal Committee • Cultural Events Committee • Placement and career counselling cell • Teacher-Parent Meet Committee

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum developed by the affiliating University. College strictly follow university curriculum directed by the state government to follow UGC guidelines.
Teaching and Learning	Conventional classroom teaching runs as well as use of ICT to make the teaching learning process more learners centric.
Examination and Evaluation	The external examination is conducted by the affiliating University at the end of year. The college is authorized to conduct internal assessments practical.
Research and Development	Many of teachers are involved in research and innovation work with individual capacity. In spite of no budgetary support and dearth of teaching faculty, the college promotes research ambience through project works for students and for teachers granting study leave.
Library, ICT and Physical	The library is having 5245 Text

Infrastructure / Instrumentation	books. Students can read books, magazines, newspapers in the well-equipped reading room in college campus and they issue books from college library for fortnight. Poor students may issue more books as per their own request and recommended from teachers.
Human Resource Management	Staff members are getting regular training from administration to maintain discipline and students friendly behaviours.
Industry Interaction / Collaboration	No collaboration is available. However, health industry regularly arrange medical health check-up camp in the college.
Admission of Students	The college website displays all the UG Programs/ professional course along with the number of seats in each program and reservation policy for each categories as per government directives. Online admission is done centrally by the affiliating University itself. Online admission is made strictly on the basis of merit and state government rules and norms.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The college uses electronic equipment, services to deliver important information to its
Administration	Administrative notice/ circular are displayed online. Intercom facilities are available for smooth communication with various departments.
Finance and Accounts	Fully computerized office and accounts section. Maintaining the college accounts. The college regularly uses online payment facility. Salary maintenance is fully computerized.
Student Admission and Support	Online admission including online payment gateway. Maintaining students database through software.
Examination	The college is a constituent college of T. M. Bhagalpur University therefore it follows all the guidelines issued by the university regarding final examination. Though class test and Annual test examinations are organized by the college. On the basis of the annual test examination result students are allowed to appear in the final examination organized by the university. The question papers for the

final examination are set by the university itself with its well organized system. The results of the final examination are declared and published by the university. The questions of the internal class test and annual test examinations are set by the different teachers of the corresponding subjects of the college. The answer books are evaluated internally by the concerned subject teacher of the college. The results are published by the college..

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	Dr. Ashok Kumar Jha	Orientation Program UBA	NIT Patna	Nil
2019	Dr Ashok Kumar Jha	Tech 4 Seva , IIT Delhi	Unnat Bharat Abhiyan , MHRD , GOI, New delhi , Flagship Programme	15800
2019	Dr. Ashok Kumar Jha	International Seminar	NA	2000

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Quality Education	NA	19/08/2019	19/08/2019	12	Nil
2020	Covid-19 prevention and Awareness	NA	08/09/2020	08/09/2020	15	12

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional	Number of teachers who attended	From Date	To date	Duration
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development programme				
UGC Sponsored Two day international Conference On Psychology of crime	2	02/12/2019	03/12/2019	2
Bihar Itihash Parishad And Conference	1	08/02/2020	09/02/2020	2
National Seminar	1	12/10/2019	13/10/2019	2
International Seminar	1	24/01/2020	25/01/2020	2
Economic Growth, Fiscal federalism , Livelihoods and Enviroment	1	27/12/2019	29/12/2019	3
Online FDP	1	04/06/2020	04/06/2020	1
Tech 4 Seva , IIT Delhi	1	10/08/2019	12/08/2019	3
Smart DC Microgrid solutions for Remote Areas Electrification	1	28/05/2020	28/05/2020	1
OP Unnat Bharat abhiyan , NIT Patna	1	14/09/2019	14/09/2019	1
ICSRD Sponsored International seminar on SWOT Analysis in Academic Research	1	29/02/2020	01/03/2020	2
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	2	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
2	2	0

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The College has a mechanism for internal audit by Registered Charter Accountant every year on the end of financial year. The Internal audit is carried out by a Registered Charter Accountant appointed by the college development committee. There were no major objections raised by the auditor.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Rashtriya Uchatar Shikchha Abhiyan (RUSA) grant	10000000	Infrastructural grant sanctioned for college development by RUSA
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

0
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	Yes	IQAC
Administrative	No	NA	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1.Parents Teacher Meeting 2.Independence Day Celebration 3.Discipline maintenance 4.Dress Code for student
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6.5.3 – Development programmes for support staff (at least three)

1.Computer training program by faculty members 2.Sensitization program on mental and physical health Regular meeting and interface for deployment 3.Covid-19 Prevention and Awareness
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.Extra Land requirement for college by government of Bihar in process . 2.NME-ICT enabled lass Room for Science. 3.Campus greenery. 4.Plantation drive in adopted Villages under Unnat Bharat Abhiyan a government of India, MHRD.New Delhi flagship. 5.Programmee.
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Organizing Rally for Voters	17/01/2020	18/01/2020	25/01/2020	125



	Awareness and first time voter a programme of Eletion commission of India named Systematic voters education and electoral participation				
2019	Village level surveying of adopted villages under UBA	20/12/2019	14/10/2019	01/12/2019	22
2019	AQAR Prepatation and submission for 17-18 18-19	06/08/2019	07/08/2019	31/12/2019	4
2019	Digitization of teaching learning process	06/08/2019	10/08/2019	07/09/2019	80
2019	Digitization of teaching learning process	20/12/2019	21/12/2019	31/01/2020	32
2019	Promote Sports Activities like kabaddi, volley ball , football ,	14/10/2019	15/10/2019	23/12/2019	80
2019	Plantation in Campus for green campus	20/12/2019	23/12/2019	30/12/2019	32
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the	Period from	Period To	Number of Participants
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programme				
			Female	Male
Talk- women empowerment through science education and skill development	20/01/2020	20/01/2020	60	20
International Women's Day plantation	08/03/2020	08/03/2020	20	10

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Plantation in different villages adopted villages on 26 Feb. 2020, 8 March 2020 for environmental awareness and addressing climatic issues. Use of solar power and LED Bulb with the use of other power efficient devices

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	5	6	20/11/2019	15	Village level survey and House hold survey in of five villages adopted under UBA for development of villages	Flood , livelihood etc	34
2020	6	7	26/02/2020	8	Plantation	climatic issues	43
2020	1	1	08/03/2020	1	Plantation Babupur Village	Women Empowerment and climatic issues of village	20
2020	1	1	20/03/2020	1	Distrib		26

			020		ution and awareness to prevent corona virus in Farka village under UBA with prevention meterial distribut ion	Covid-19 Preventio n activit ies in villages	
2020	1	12	19/05/2020	12	Quarant ine center by District Administr ation	Corona virus Pre vention	12

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
CODE OF CONDUCT FOR STUDENTS	04/06/2020	<p>The code of conduct for students was drafted and published in the college prospectus on page 20 under the handing namely the On-Campus code of conduct. Students should have to follow the dress code in the College , there are sprat dress code for boys Girls student of the college. Politeness , humility are the manner report to interact a teachers , staff and evil in the society daily .</p> <p>Cleanliness of the campus and the classroom are to be maintain. They Have abstain miss used of electrical power. Student have to maintain the Dignity of the female students study in the college. Participation in extracurricular activities organized in the college. The code of conduct for students was drafted and published in the college prospectus on page 20 under the handing</p>

namely the On-Campus code of conduct. Students should have to follow the dress code in the College , there are sprat dress code for boys Girls student of the college. Politeness , humility are the manner report to interact a teachers , staff and evil in the society daily . Cleanliness of the campus and the classroom are to be maintain. They Have abstain miss used of electrical power. Student have to maintain the Dignity of the female students study in the college. Participation in extracurricular activities organized in the college.

CODE OF CONDUCT FOR TEACHERS

04/06/2020

Involve in research activities. Keep your subjects knowledge up to date. Treat your colleagues as professional equals, regardless of their status. Teachers should demonstrate to students their commitment for excellence in work, manners and achievement. Teachers should uphold human dignity and promote equality of gender, religion and ethnicity

CODE OF CONDUCT FOR PRINCIPAL

04/06/2020

Principal behaves in such a manner that earn respect by upholding integrity, dignity, decorum and efficiency at all levels. Maintain tolerance while dealing with burning issues among students and subordinates. Do not discriminate the faculty members and students on grounds of gender, color and creed.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
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International Human Rights Day	10/12/2019	10/12/2019	38
Celebration of Birth Anniversary as National Youth Day of Vivekananda on	12/01/2020	12/01/2020	22
International Womens Day	08/03/2020	08/03/2020	41
Cleanliness drive - camp	18/01/2020	24/01/2020	55
Jal Jeewan Hariyali Confrance	03/03/2020	03/03/2020	42
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Paperless campus The college practices paperless system in the campus by introducing softwares in administration, Online admission, student management, examination system. Energy Conservation : LED lights have been installed within the campus. Composting : two honeycomb - type pits have been constructed on the campus for compost making.

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

Best Practices as per NAAC Format: Best Practice-I 1. Title of the Best Practices: A steps forward towards the village development through UBA (Unnat Bharat Abhiyan) a flagship project of government of India, Ministry of education under overall guidance and monitoring of world one of the topmost ranked technical institute IIT New Delhi. The very purpose of higher education system, broadly, is to serve the society for improving the quality of living of human beings in society so endeavoured to achieve through the practice. We adopted (5) villages, so that our institution can contribute to the economic and social betterment of these villages and communities. 2. Objective of the practice: (i) To engage the faculty and students of Higher Educational Institutions in understanding rural realities. (ii) Identify and select existing innovative technologies, enable customization Of existing technologies and development of new technologies, And (iii) To allow Higher Educational Institutions to contribute to devising systems for smooth implementation of various Government Programs. 2. The Practice: It aimed at bringing about the transformational change in the rural development process by leveraging knowledge institutions to help build enhancing the quality of living of rural areas .Its mission is to enable higher education institutions to work with the people of rural India in identifying the development and challenges and evolving appropriate solutions for accelerating sustainable growth. For this we have surveyed in two steps with the help of students volunteer and alumni of the college residing in this locality. One step of survey was village level survey and the second step include house hold survey of these adopted villages. In the very first action collaboration with the District administration and Divisional Forest office were made for the large scale tree plantation in all these adopted villages. Plantations of tree in these villages were made with overall cooperation and volunteering of labour by college students, local students, community and local body of this area. We also provided trees for plantation to poorer family to serve and support their livelihood in future. It will also help us to keep the plant growing safely. We have also distributed Covid -19 safety and prevention material just prior to the spread of the

pandemic globally. It included hand globes, soaps for hand wash and mask free of cost to the poor of village. Sabour College is the first constituent college in the Bihar state to achieve the glory of associating with UBA with Dr. Ashok Kumar Jha appointed as Project Coordinator. We constituted the UBA Cell in the college and adopted 05 villages of Sabour blocks in Bhagalpur district of Bihar. The name of the villages so selected are, 1. Sabour 2. Babupur 3. Pharka 4. Bhithi and 5. Mamlakha In the UBA cell the then Block Development officer, Sabour block, Block panchayat Raj Padadhikari, the then Mukhiya, Khankitta Panchayat and Pramukh of Sabour Block have been nominated as Member with Faculty and Staff and teachers of the college. The Prof In charge has been the Chairperson of the UBA cell. Surveys of villages and households have been done with the students, volunteers and other stakeholders. Now we will study and analyse the survey report then to device the plan of action as per the need resulting from the analysis of the survey. I am sure in due course of time this campaign is bound to bring the desired result And shall achieve the development goals as envisaged.

4. Obstacles faced if any and the strategies adopted to overcome them: All these villages are worst affected by the flood every year. We have been trying to evolve an alternative method of support which remains ineffective even due to flooding.

5. Impact of the Practice: Overwhelming response of the project by villagers and community. The project is a continuous process. The identification of technology required for the development process of the villages.

6. Resources required: Project will be prepared and after approval a limited fund shall be given to implement the project.

7. about the institution: Sabour College, Sabour, Bhagalpur NAAC accreditation grade -B, CGPA-2.58, Cycle I Contact Person: Dr. Ashok Kumar Jha ashokjha159@yahoo.com

Best Practice 2: India is the largest democratic nation of the world. Adult franchise is prevailing in our country. Person who is 18 years old can be enlisted and registered as voters. Voting is the most important weapon devised to control the government. Voting helps people citizen become more involved in their government and keep it accountable... Voting is an integral part of democracy. The college is a hub of first time voters. A large number of students enlisted in the college don't have registered in the voters list as they attain 18 years of age almost at the time of beginning of college or a little bit earlier.

2. Objective of the practice: 1. To ensure the people and youth understand their rights voters. 2. Enhance youth participation in the process of governance 3. Strengthen democracy of our great nation

3. The Practice: We seek the details of the students and also the community of who couldn't get registered as voters required to fill the prescribed Performa of Election commission of India. It got properly filled under the guidance of Nodal Officer -Dr. Ashok Kumar Jha, SVEEP programme in the college. This campaign has well-coordinated with the District election commission Office and officers. The filled up Performa for new voters registration or any other editing so collected have got submitted to the District election commission Office and in this way after completing due procedure in the election office eligible voters get registered . All the first time voters are provided with a voter card. It gets distributed to the individual on the occasion of National Voters day i.e. 25th January each year. We organises rally, talk and workshops too from time to time. On 25th January 2020 on the occasion of National Voters Day we have organized from the college a rally aimed to aware voters. In this rally local community, local body members with B.D.O. Sabour Block and Panchayati Raj Padadhikari of Sabour block, Mukhiya, Students boys and girls participated in a large number. They shouted slogans to vote in election, register as voters etc. It has great impact on democratic set up of our nation and also on the electoral process.

3. Obstacles faced if any and the strategies adopted to overcome them: No major obstacles except that people and others asks for the purpose of such a value campaign in college which gets convinced to the mark of satisfaction

4. Impact of the Practice: The number of first time voters and others enhanced markedly by registering them. They are also exposed of the

importance of voting in democratic setup of a country. 5. Resources required: The infrastructural and feeble amount required are provided by the internal resources of the college itself. 7. about the institution: Sabour College, Sabour, Bhagalpur NAAC accreditation grade -B, CGPA-2.58, Cycle I Contact Person: Dr. Ashok Kumar Jha, Nodal Officer SVEEP ashokjha159@yahoo.com

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://sabourcollegesabour.org/describe-at-least-two-institutional-best-practices/>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional distinctiveness : provide the details of the performance of the institution in one area distinctive to its vision . Sabour college sabour is a constituent College of T. M. Bhagalpur University Bhagalpur and is located in the rural area under Sabour Block , Sabour, Bhagalpur district of Bihar state. . It was established in the year 1973 as a coeducation institute of higher learning. There are a number of strength and features of the college in the distinctive fields that championed our college. The institute is s distinctive history of about 44 faculty members in 19-20 and almost all are Ph.D. degree holders. Some of the faculty members supervised successfully a number of research scholars leading to their Ph. D degree. Some nearly dozen are in the cadre of University professors and the rest are Associate professor except 03 faculties. A number of teachers holding the post of Head P. G. Department of T.M. Bhagalpur University. There are faculties who are elected senate Member of T.M. Bhagalpur University. Some of the senior teachers of the college are posted in the University office as high officials. Though it is an Undergraduate college a number of teachers are deputed in the different P.G. Department of university , not only this a number of teachers ware holding key posts in the University though still they are posted as faculty of this college despite its location in rural area and endeavoring continuously to impart quality teaching-learning to students belonging to a lower economic group and deprived economically. This college has a glory of first constituent government college for getting a Ministry of Human resources Development, Higher education department Project titled Unnat Bharat Abhiyan a flagship program of GOI, New Delhi. In this project five villages have been adopted for which developmental project have to be implemented. It is monitored by world one of the top ranked technical institute IIT Delhi functioning as national coordinating institute of this program. We have been doing step by step development programs for this adopted villages under UBA . Dr. Ashok Kumar Jha , HOD Physics cum IQAC Coordinator has been the project Coordinator of this UBA project.

Provide the weblink of the institution

<https://sabourcollegesabour.org/provide-the-details-of-the-performance-of-the-institution-in-one-area-distinctiveness/>

### 8.Future Plans of Actions for Next Academic Year

8. Future Plan of Action for Next Academic Year (500 words): The entire Globe has been passing the heyday due to the Corona Virus pandemic leading to omnipresent fear and threat to life Mental and physical upset stage. According to World Health Organization report half of the human population across the globe is under psychological and mental pressure of the fear of falling into the grip of Coronavirus and threat to life. Nothing is left to think about more than prevention and other health care issues by sanitization, cleanliness, maintaining distance, etc. as have been issued through the health department and other

competent bodies around the globe. This situation has already engulfed a number of programs and plan frameworks worked and still uncertainty prevails. We have been waiting for the restoration of normalcy. However, we plan for next academic year keeping in mind the thirist area health of the students, teachers, staff, community, and other stakeholders. We will make aware them of the preventive measures and take recourse to Yoga in order to build up stamina. On campus, sanitizers shall be provided to all entering the campus. The face mask use and maintaining distance with all preventive advisories for the pandemic till the restoration of normalcy. Online teaching and learning shall be continued and proposed to be promoted. Offline classes in the adequate proportion of students group for each class shall be arranged. After normalcy, the compensating measure for the loss of teaching-learning shall be made. Plantation on large scale on the campus with in collaboration with the forest department shall be made. The plantation and cleanliness drive even in the adopted villages under a UBA a ministry of education Government of India flagship program shall be continued. The process of construction of new classrooms which was initiated has been catalyzed to reach completion in accelerated ways. UGC fund settlement of the grants received by the college under different schemes shall be proposed to be settled including the Women's hostel construction on the campus. The fund received from the Government of India under RUSA as the infrastructural grant is proposed to be completed as per the DPR submitted for this purpose. We will also pray to the almighty to save the entire globe from COVID-19 and help to restore normalcy at the soonest possible span of time.