



## YEARLY STATUS REPORT - 2021-2022

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	<b>SABOUR COLLEGE</b>
• Name of the Head of the institution	<b>Prof. Kamini Dubey</b>
• Designation	<b>Principal (in-charge)</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>06412451169</b>
• Mobile No:	<b>9430900755</b>
• Registered e-mail	<b>principalsabourcollegesabour15@gmail.com</b>
• Alternate e-mail	<b>principal@sabourcollegesabour.org</b>
• Address	<b>Sabour College Sabour , Sabour Thana Road, Sabour, Bhagalpur</b>
• City/Town	<b>Sabour - Bhagalpur</b>
• State/UT	<b>Bihar</b>
• Pin Code	<b>813210</b>
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	<b>constituent college</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Rural</b>

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	T.M.B.U Bhagalpur				
• Name of the IQAC Coordinator	Dr. Ashok Kumar Jha				
• Phone No.	06412300665				
• Alternate phone No.	06412300665				
• Mobile	9431609905				
• IQAC e-mail address	ashokjha159@yahoo.com				
• Alternate e-mail address	ajha005@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://assessmentonline.naac.gov.in/public/index.php/hei/generate_Aqar_PDF/MjkwMzQ=">https://assessmentonline.naac.gov.in/public/index.php/hei/generate_Aqar_PDF/MjkwMzQ=</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://sabourcollegesabour.org/2023/05/27/academic-calendar-2021-22/">https://sabourcollegesabour.org/2023/05/27/academic-calendar-2021-22/</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.58	2017	02/05/2017	01/05/2022
<b>6.Date of Establishment of IQAC</b>	23/08/2012				
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Sabour College Unnat Bharat Abhiyan	Unnat Bharat Abhiyan a flagship program of MHRD Government of India New Delhi	IIT New Delhi	2019 365	500000
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>		<b>Yes</b>		
<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>		<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>		<b>4</b>		
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>		<b>Yes</b>		
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>		No File Uploaded		
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>		<b>No</b>		
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>				
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>				
House hold Survey of all the five villages selected under the Unnat Bharat Abhiyan Project a Government of India Flagship Program.				
ITC enabled classroom enhancement.				
Covid - 19 prevention awareness campaign and free distribution of prevention material to villages of Pharka and college teaching and non-teaching staff.				

Online classes with quality teaching imparted in Corona pandemic period with e-content of teaching-learning material provide continuously	
UGC Fund settlement By Dr. Ashok Kumar Jha IQAC Coordinator has been processed.	
Student feedback online & offline	
Student Satisfaction survey analyzed	
Green campus	
new construction of Toilets total number 2	
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	
Plan of Action	Achievements/Outcomes
Collaboration with District and Divisional Forest Office Bhagalpur for Plantation and other development work in the selected villages under UBA	Achieved
House hold survey of adopted villages under UBA	Achieved
Plantation under UBA in phases	Achieved
New Bathroom construction	Achieved
Student feedback online & offline	Achieved
Student Satisfaction survey analyzed	Achieved
Green campus	Achieved
Organizing seminar	Achieved
<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
IQAC	24/05/2023

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2021-2022	06/02/2023

**15. Multidisciplinary / interdisciplinary****Multidisciplinary/interdisciplinary:**

In order to develop the all-round capacities of the students - intellectual, aesthetic, social, physical, emotional and moral in an integrated manner, the college is preparing to include multidisciplinary subjects as per the National Educational Policy 2020. Keeping in view the problems faced by the students, the college is planning to set up short term and vocational courses. The aim is to make the students equipped, so that they don't need to rely on Government jobs but instead pave a way towards self-employment. As the College is preparing itself to have more of multi-disciplinary subjects it tries to identify the programme learning outcomes along with courses and unit learning outcomes that define the specific knowledge, skills, attitudes and values that are to be acquired by the learner and would ensure that each programme achieves its goal.

**16. Academic bank of credits (ABC):****Academic bank of credits (ABC):**

Regarding the implementation of Academic Bank of Credits, the institution has to wait for the academic council to give a green signal. The pedagogical approach of the institution is student's centric where the faculties' pedagogical approaches are constructivist, inquiry-based, reflective, collaborative and integrative. Summative and Formative assessments and assignments are used to evaluate the Students learning outcome.

**17. Skill development:****Skill development:**

The vision of the college is promoting Value-Based Quality Education, hence the college takes efforts to inculcate positivity among the learners. The college also celebrates National festivals

like Independence Day and Republic Day. Observing various programmes like World Aids Day, Environment Day, observing the Death and Birth Anniversary of our National leaders which help in imbibing the good qualities of the students. Mentoring students is also one of the practices of the institution, to enable students to explore future employment pathways after graduation, and help them get the most of their studies.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):

Regarding the adoption of Indian languages, the college offers various Indian languages like Garo, Assamese and Bengali subjects in degree courses. Preservation and promoting of languages is one of the target of the College in future.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

. Focus on Outcome based education (OBE):

The College also makes an effort to understand that a pursuit of knowledge is a life-long activity and to acquire positive attitude and other qualities which will lead students to a successful life. To interpret, analyze, evaluate and develop responsibility and effective citizenship is one of the programme outcome of the students.

#### **20.Distance education/online education:**

The College is also preparing itself to offer vocational course through ODL (Open Distance Learning) mode in due course of time. Keeping in view the convenience of the student, the various technological tools used by the faculties especially during the pandemic lockdown are Google Classroom, Zoom, Google, using videos as teaching and learning aids, Group collaboration and interaction and assignment and revision as well as the assessments have been conducted are some of the institutional efforts towards blended learning.

### **Extended Profile**

#### **1.Programme**

1.1

22

Number of courses offered by the institution across all programs during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>2.Student</b>		
2.1 Number of students during the year		3007
File Description	Documents	
Data Template	<a href="#">View File</a>	
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		3011
File Description	Documents	
Data Template	<a href="#">View File</a>	
2.3 Number of outgoing/ final year students during the year		1042
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>3.Academic</b>		
3.1 Number of full time teachers during the year		29
File Description	Documents	
Data Template	<a href="#">View File</a>	
3.2 Number of Sanctioned posts during the year		57

File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	20
4.2 Total expenditure excluding salary during the year (INR in lakhs)	11
4.3 Total number of computers on campus for academic purposes	14

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute has been a constituent unit of T. M. Bhagalpur University, therefore it adheres to the curriculum framework of the parent university. There is no more scope for flexibility only we can complete the syllabus in a well-planned model.

The institution strives for effective curriculum delivery through conventional as well as modern techniques. The teaching work is allocated to the faculty members after discussion and deliberations in departmental meetings. The teachers take utmost care to complete the syllabus in time and the students are encouraged to meet the teachers beyond classroom hours for additional assistance and guidance. The students who do not perform well in internal (class test) exams are asked to attend remedial classes to boost their performance. The progress of delivery of curriculum is regularly monitored and necessary course corrections are made. Feedback from stakeholders is being taken and analysed to improve overall performance. Modern methods of teaching are employed to make the process of learning more engaging and riveting. These include PPTs, audio-visual aids, film screenings, educational trips etc. The students are advised to participate in Project work. The institute has devised ICT enabled lecture for well comprehension of the learning materials in the class. We take recourse to various social



media with learning management software. Audio video recording of the top lectures of the country are also demonstrated by the faculty members in the class.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Being a constituent college of the T. M. Bhagalpur University, Bhagalpur, Bihar, this College follows the academic calendar frame worked by the university by in the beginning of the academic year. It clearly explains a schedule for teaching, final examination, and vacations, which is being followed by the college to ensure smooth and efficient functioning of its teaching and learning processes. Within the same framework, the college also prepares its own calendar of events and activities before the commencement of the Academic Session and the same is uploaded on the college website. Though we have all adherence to the academic calendar frame worked by the university as well as college.

The Covid-19 pandemic has paralyse almost all the activities during the period except online teaching with off line classes.

We have also completed field work relating to project with students teachers and community, local body members and block level administrator. We have celebrated a number of events as per the academic calendar of the college keeping in view the CORONA virus related pandemic advisory by the University and competent health and local administration authority.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://sabourcollegesabour.org/2023/05/27/academic-calendar-2021-22/">https://sabourcollegesabour.org/2023/05/27/academic-calendar-2021-22/</a>

**1.1.3 - Teachers of the Institution participate in D. Any 1 of the above following activities related to curriculum**

**development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The aims and objective of our institutions is to incorporate the traditional Indian values derived from ancient scriptures into the western system of education.

Thus it is our constant endeavour to integrate the aspects relevant to professional ethics, gender, human values, environment & sustainability into the curriculum. The students are motivated to become members of NSS, NCC & other such organizations which inculcate the spirit of social service & patriotism in them. For gender sensitization, Women Cell has been set up, which organizes seminars, discussions and workshops on gender issues. The subjects of Environmental Studies and Drug Abuse, Villages have already been adopted to inculcate the students about the issues like climate change, biodiversity conservation, greenhouse gases emissions, drug issues, technology up gradation with the mentoring institute of Global repute like IIT Delhi etc.

. As a part of rigorous implementation of professional ethics, proper awareness is given to the students regarding the significance of intellectual property rights through lectures. Women empowerment and gender equity initiatives are also taken in various ways Human rights awareness talk counselling are also taken care of by the institutions in different ways. There is ramp and other facility available for DIVYANGJAN.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

### 1.3.3 - Number of students undertaking project work/field work/ internships

21

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	Nil

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**9033**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

3867

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institution assesses the level of learning of students through regular classes and question-answer sessions. More than the old form of rote learning, emphasis is placed on their level of understating and conceptualization that go towards better comprehension of the subject or topic under consideration. Particular care is given to slow-learners through feedback in classes and teachers are always available for answering their queries and correcting write-ups. All departments have their own unique style of student assessment. Lab based subjects like Physics, Chemistry, Botany, Mathematics, Zoology and Commerce are better equipped to deal with students hands-on vis-à-vis those of Arts and humanities.

At the beginning of the course slow learners are identified through the oral test and and in the similar way group of advanced learners are identified. Each student of the advance learner group of same subjects assigned a group of two to three slow learners' students of same subjects to guide and clear doubt and concept of slow learners under the overall guidance of teacher of the subject concerned. Students are also motivated and encouraged to participate in

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4825	29

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Humanities subject teachers take extra care in involving the pupil to their respective subjects in unearthing the intricacy of the discipline. They are encouraged for extensive library work for participative learning. Therefore, the task of imparting education through student centric approach has to be customized. The students from the upper strata are generally active and their ability to comprehend is generally higher. So, for them the effort of the teacher is much less in boosting their confidence level and encouraging self-reliance. For the students of Laboratory-based science subjects such experiential learning is a part of the learning process in the laboratory--- being a supplementation for the theoretical courses. Students of Commerce stream have their exposure in the IT laboratory. In addition, these students are

exposed to unique problems in the laboratory, which they are encouraged to solve with their knowledge base. For the students from the lower strata, both academically and economically, it is a challenging job. First of all, they need constant attention and encouragement. Taking care, that they are involved in class lessons and fascinated by the beauty of the discipline.

Overall, the student centric methods are in vogue for all students according to their needs. But, the lacunae remains, as individual needs of the student are unpredictable.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://drive.google.com/file/d/1h3FDFvKrXzB_hhg3kk8kc_KIoiZrOqcnS/view">https://drive.google.com/file/d/1h3FDFvKrXzB_hhg3kk8kc_KIoiZrOqcnS/view</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Teachers of SabourCollege are very much fond of using ICT. Most of them are proficient in the use of computers and software. All laboratory based subjects have to use computers for teaching and learning. This is particularly true with regard to Physics and Chemistry. The pandemic situation proved to be an acid test for the teaching faculty of the college to demonstrate and upgrade their computer skills as the classes had to be conducted online in keeping with the COVID safety norms and restrictions introduced both at the Central and State levels. All course material in addition to teaching and learning had to be conducted online via email and the Google platform. Moreover, university exams had also to be conducted online in the pandemic situation. All these factors made the teaching faculty more proficient in the use of computers and various applications. Overall, the use of ICT by the teachers of the college has proved to be satisfactory as well as a learning experience.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

11



File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

26

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

26

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College follows a robust mechanism of internal assessment through regular classes and tutorials. As the pandemic situation stood in the way of physical interaction, online classes were held regularly and students were evaluated on Zoom , Google meet, What Sapp etc platform on weekly basis depending on the formers' net connectivity in the remote rural.. The teachers tried their utmost to reach out to as many number of students as possible using E-learning resources, and attendance of the students were rigorously maintained to keep tabs on their academic activity. Question and answer sessions were organized to acquaint students with the CBCS syllabi and its contents.

In the pandemic period a large number of students were got registered in the National Digital Library for study material available there 365X24. Not only was this but it also endeavoured to register in the library the community who were interested in study.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

All Internal Annual Test Examinations were conducted regularly by the College apart from the annual test examination with questions prepared from the topic taught and also from the whole syllabus respectively . Hard Copies of the Examiners' Statements are preserved for the benefit of teachers and students alike. That way, the examinees were immensely benefitted and were spared the travails of losing a year detrimental to their academic and professional careers. In the class teachers use feedback from students through

interaction with taught.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

As the admission process is completely online except a few seats in each subject. The Programme Outcome and course outcome are displayed on the website. Aspiring students of the different streams in Arts, Science and Commerce were supposed to be well acquainted of he same. The College Prospectus provides exhaustive material on different subjects and student intake.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Teachers from all disciplines try their best to provide students with the latest information, not only in terms of academic attainments, but also about different professional skills essential for a healthy and sustainable career. The College tries to harness all of its human resources to provide an ideal environment for teaching and learning so as to equip students with life skills for meeting future challenges.

Each programme is designed in a way to improve language proficiency with communication skill, logical reasoning, scientific temper

improvement, participative learning, experiential learning etc.

In the beginning of the session orientation programme for the newly admitted students are organized in order to acquaint with the course and programme outcome and way to improve individuals leaning and knowledge in the course of imparting teaching. Entire teaching method is based upon the feedback by the students and interaction with the teachers. The pattern of examination and evaluation process are also discussed

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://docs.google.com/spreadsheets/d/1lhsHf5DFGbk9vwsAx0pf7gZ6OONgF42CEqRv2wjZ8yM/edit?usp=sharing">https://docs.google.com/spreadsheets/d/1lhsHf5DFGbk9vwsAx0pf7gZ6OONgF42CEqRv2wjZ8yM/edit?usp=sharing</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

693

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://docs.google.com/spreadsheets/d/1lhsHf5DFGbk9vwsAx0pf7gZ6OONgF42CEqRv2wjZ8yM/edit#gid=2145465541>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

#### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

1

File Description	Documents
Report of the event	No File Uploaded
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Under UBA a government of India Ministry of Education flagship programme monitored by national coordinatinating institute IIT New Delhi a number of extension activities programme have been

undertaken continuously. In this programme under UBA five villages of this Block have been adopted for overall development of villages through technology upgradation. SVEEP, ( Systematic Voters education and electoral participation) an election commission of India programme for the awareness of voters and climatic with environmental issues are addressed continuously.

Large scale plantation in all these adopted villages for livelihood and climate with environmental issues are performed this year too. In this series some recent activities of plantation at the Sabour Railway station and mainenance are also performed These plants which were done previously had grown into trees also.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

5

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

13

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

13

File Description	Documents
Report of the event	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year



1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc. College has adequate facilities for teaching learning in terms of classrooms, laboratories, computers, Wi-Fi connectivity for e resources and online teaching learning etc. The total number of ICT enabled classrooms are 6. Automated library facilities are there in the college which has neat and tidy study rooms. The facilities for indoor and outdoor games Enables College to be champion in cross country race. Though due to corona the sports events could not be held in the university in 2020-2021 a little bit 2021-2022 too.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Sports facilities:** Sports is an integral part of the institution. Through sports, students are able to build a wide range of abilities and skills such as leadership, confidence, teamwork, patience, self-reliance, trust, and the like. The institution believes that participation in sports activities helps in the overall development

of students. To inculcate and improve interest of students in sports we have developed good infrastructure in the campus and outside. Selected students receive personalized training by professional trainers for respective games. We also provide academic and non-academic support to bright students in the sports. Outcome of these efforts was that our college students are having many medals and trophies to their credit and have been selected at University/National/ State level. In the year 20-22 due to COVID -19 Pandemic all the sports activities at the level of university and state was paralysed. Though there are continuous track record of winning championship at university level in the cross country race and also in Kabbadi and other sports events.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

7

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

11.1

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using Integrated Library Management System (ILMS) Library of the college was made fully automated all the stocks of books are in the computer. It enables to search books of choice and interest by students, teachers and staff of the college in no time. The ILMS facilities shall be procured shortly.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

#### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

23

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has been continuously updating Security software, enhanced Data from 2 MBPS to 10 MBPS . Windows are also updated continupously. Smart board has been improved to Digital board in four class rooms.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

##### 4.3.2 - Number of Computers

14

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

##### 11.2

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. Maintenance Cleaning and general maintenance of the classrooms and other physical spaces are done by dedicated staff on a regular basis. The requirement for repair, maintenance, troubleshooting of equipment/ facilities are reported to the IQAC Coordinator by the concerned

departments. The IQAC Coordinator, in turn, will compile all such requirements and place before the IQAC members in the committee meeting for further deliberations and financial approval. Once approved, the competent authority verifies the same and assigns the tasks to the concerned facility management department. Utilization of Extraordinary Infrastructure To avail and utilise special physical facility/infrastructure like seminar halls, auditoriums, conference halls, a request cum proposal is placed to the Principal for approval, through the Administrative Office. Library List of new books requested by the Head of the Department in consultation with the Department Council and the Department Faculty is submitted to the Principal. The use of library and its facilities is governed by the rules of the Library. ICT Facilities The ICT smart classrooms and all those computer related facilities are maintained by the technically skilled experts appointed by the management.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

42

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

42

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

31

#### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

40

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**D. Any 1 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

61

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded



**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

267

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

6

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

There is student union at the university and college level. The representatives are elected annually through a transparent democratic pattern of election. The representative so elected have been placed in the the various body of the college administration. The issue raised by the union has been taken seriously by the college administration and every efforts are made to satisfy them. The student representatives are also there in IQAC. Students participates in all the co-curricular and extra co -currilar activities like Plantation to address climatic issues, yoga, NCC, NSS, etc.

File Description	Documents
Paste link for additional information	<a href="https://sabourcollegesabour.org/vision-of-the-igac/">https://sabourcollegesabour.org/vision-of-the-igac/</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Allumni Association are there in the college. The Allumni meet has been made biyearly. It has not yet been formally registered. Allumni being physically maintained in the register with vontakt. in the meeting they participate actively and give feedback for the institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) A. ? 5Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance is committed to academic excellence in teaching, research, extension & innovation and creativity, respect for cultural diversity, individual dignity. The aim of the college is to educate and uplift the backward and downtrodden and to instil a feeling of security among them and welfare of the local community.

The Institutions believe in the practices of decentralisation and participative management. The Institutions enhance the quality at various levels - College Development Committee, Principal, In-charge Principal, IQAC Committee, NAAC Committee, Various Committees, Academic Staff Welfare, Administrative and Nonteaching Staff, NCC, NSS, all the stakeholders involve in the decentralisation and participative management. All are working together for efficient functioning of the Institutions. The Principal of the college is authorized to take decisions regarding academic, administrative and financial matters.

To fulfil our vision we welcome students from diverse backgrounds irrespective of region, religion, caste, economic strata and academic performance, subject to Universal rules. Mission Achieving excellence in education by maintaining high standards of teaching, shaping talents of students, moulding their character and imbining in them a sense of civic responsibility. Empowering students to become able, responsible citizens by imparting quality education and inculcating sound values. .

File Description	Documents
Paste link for additional information	<a href="https://sabourcollegesabour.org/2023/05/18/vision-mission-goal/">https://sabourcollegesabour.org/2023/05/18/vision-mission-goal/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institutions believe in the practices of decentralisation and participative management. The College Development Committee, Principal, IQAC Committee, NCC, NSS, all the stakeholders involve in the decentralisation and participative management. All are working together for efficient functioning of the Institutions. The respective committees participate in taking the decision for the academic and the infrastructural development of college. The Principal acts as the executive head of the institution. Heads of the departments look after the regular teaching of the department.

IQAC constituted as per the guidelines of UGC works for development and application of quality parameters for the various academic and administrative activities of the College leading to quality improvement. The Principal and members of various committees interact with periodically. All academic and operational policies are based on the unanimous decision of the following committees: - • College Development Committee • Purchasing and sales Committee • Building Committee • Admission Committee • Examination Committee • Library Committee • College Annual Magazine Committee • Sports Committee • Time Table Committee • Anti-Ragging Committee • Grievance Redressal Committee • Cultural Events Committee • Placement and career counselling cell • Teacher Parent Meet Committee.

File Description	Documents
Paste link for additional information	<a href="https://sabourcollegesabour.org/2023/05/18/vision-mission-goal/">https://sabourcollegesabour.org/2023/05/18/vision-mission-goal/</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

### Curriculum Development:

Curriculum developed by the affiliating University. College strictly follow university curriculum directed by the state government to follow UGC guidelines.

Teaching and Learning: Conventional classroom teaching runs as well as use of ICT to make the teaching learning process more learners centric. IQAC devised feedback from various stackholders analyse and act with the Principal for improvement measures.

Examination and Evaluation: The external examination is conducted by the affiliating University at the end of year. The college is authorized to conduct internal assessments.

Research and Development Many of teachers are involved in research in individual capacity. The college is always extending support for research as required within rules.

**Library, ICT and Physical**

The library is having 7350 Text books. Students can read books, magazines, newspapers in the reading room in college campus and get books from college library

**Human Resource Management:**

Training to maintain discipline and students friendly behaviours are provided regularly and monitored by the Principal.

**Admission of Students:** Online admission is done centrally by the affiliating University itself. Online admission is made strictly on the basis of merit and state government

with reservation rules and norms.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Development Committee, IQAC Committee, and other Various Committees, Academic Staffs, NCC, NSS, all the stakeholders involve in the decentralisation and participative management. The respective committees participate in taking the decision for the academic and the infrastructural development of college. The Principal: - The Principal is the executive head of the institution. He is authorized to take decisions regarding academic, administrative and financial matters in accordance with the policy decision decided by various committee of the college. Head of the Departments: - Head of the faculty from Arts, Commerce and Science and Heads of the various departments look after the regular administration, teaching and research, issues of the students and staffs of the department.

**The Internal Quality Assurance Cell: -**

The IQAC is headed by the Principal and the Coordinator., faculty members, non-teaching staff member, Social activist, Alumni and

student are the members. IQAC works for development and application of quality parameters for the various academic and administrative activities .IQAC seeks feedback from all the stakeholders and students satisfation survey analyse all the reports . It decides with the Principal of the college any improvement measures as per the report of analysis.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

It is a constituent college. There are a number of welfare measures like P.F. deduction from salary,PPF,Welfare se deduction with monthly contribution of GIC as welfare fund. A separate fund meant for welfare has also been deducted. In any emergent situation it extends help and cooperation to the needy employee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded



### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Students are given the opportunity to provide their feedback of the teachers. As per the procedures outlined by the IQAC, the feedback forms are available online on college website and the Teacher-in-Charge (TIC) ensures that the students of the department fill the feedback questionnaire. The questionnaire is structured to elicit responses for parameters like communication skills, subject knowledge, discipline, work ethics, and curriculum to provide effective mentoring and career guidance to students and grade the teacher's ability in creating a better teaching-learning environment.

File Description	Documents
Paste link for additional information	<a href="https://docs.google.com/spreadsheets/d/1lHsHf5DFGbk9vwsAx0pf7gZ6QONgF42CEqRv2wjZ8yM/edit?usp=sharing">https://docs.google.com/spreadsheets/d/1lHsHf5DFGbk9vwsAx0pf7gZ6QONgF42CEqRv2wjZ8yM/edit?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit

objections within a maximum of 200 words

Internal audit is a continuous process which ensues after each and every financial transaction, whereby the college itself carries out the initial stage of the internal audit. The Principal overview all the steps for clarity, authenticity, transparency and financial accuracy. Income/Expenditure is closely monitored by the Bursar and the Principal. Proper procedure for purchases is adopted. Quotations are called for and prices are compared. The Institution has formed a Purchase Committee for the purpose. For the grants received from the UGC, utilization certificates are prepared according to the allowed expenditure under various heads in the prescribed format of UGC. The external audit by government and university also takes place regularly. The Chartered Accountant, who works as an auditor is appointed by the College. The bills and vouchers of the revenue expenditure are checked. The vouchers and proper record with the concerned Department of the capital expenditure is also checked and verified. The Utilisation Grant Certificates are audited by the external auditor

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

107

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institute maintains & follows a well-planned process for the mobilization of funds and resource. The process involves various committees of the institute as well as the Department Heads and Accounts office. Institute has designed some specific rules for the fund usage and resource utilization. Institution proposes requirement to UGC for sanction after reviewing the proposal the ugc sanctions the proposal which fits in their purview. We utilizes the funds so released to the institute as per their guidelines and submit utilization prepeated by registered CA firm and other documents as per guidelines of UGC for the settlement of fund.It sanction the funds for five year plan.

The sale and purchase committe use to purchase Equipments and other requirements. There is also Development committee the Head of the institution in which CCDC and University engineer are members. It sanctions the construction works after technical and administrative approval by the university.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

AISHE DCF have been uploaded on time AQAR for 20121-22 has been uploaded on time.

Pending AQAR for year2019-2020,2020-2021 havebeen i upload and yearly institution report in the form of AQAR for 2021 -2022 have also been on way to final submission before last date.

. Five villages have been adopted under a flagship programme of government of India , Ministry of education , New Delhi. Collaborating with the District administration and Divisional forest office Bhagalpur all the five villages have been covered for greenery and addressing climatic issues in phases. a large scale plantation have been done in these villages too.

In the period of COVID-19 pandemic preventive kit have been distributed in the village as well as teaching and non-teaching

staff of the college.

Two new toilets separately for girls and boys have been constructed in the campus.

House hold survey for the selected villages under UBA has been done for preparing development plan of the villages.

Student feedback form and student satisfaction survey are devised and uploaded into the college website for submission online. has been prepared and uploaded for online feedback by students.

It was analysed too and measures have been taken as per the requirement according to the feedback. Students Satisfaction Survey online had also been initiated and obtained.

It was also analysed and strength and weakness as per the survey outcome had been identified.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college follows the guidelines given by the University and the state government. Student feedback Performa has been prepared for online and offline mode. The feedback obtained online by the students are analysed and uploaded on the college website. The student satisfaction survey has also been done and uploaded on the website. Measures have also been taken to improvement suggested/given by the students During the pandemic, the college conducted online lectures and practical through you tube social media platforms and other apps had been practised. There are number of audio-visual recordings, contents provided to the students college does not have a record of this lecture because it was the first of its kind and we did not know the importance of keeping records of this kind.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Conference- functional literacy and opening saving bank account

International Women;s day celebration and awareness by plantation

Empowerment of women and girl can be achieved only through the skills of the girls quality education. Educationis undoubtedly a potent tool in improving the status ofwomen in the society.Therefore, the college leaves no stone unturned to ensure safe and conducive atmosphere for girl students and provide them an

opportunity to get education without any fear and hesitation. Safety and Security To ensure safety and security of the students, college has taken concrete steps as follows: 1.College has installed CCTVs at prominent and strategic points. These cameras ensure a close watch on every nook and corner of the campus and enable the Principal to take prompt action in case any suspicious activity is taking place. 2.Security personnel have been posted all around the campus. 2.The college has constituted Grievances Redressal & Complaint Cell for Women cum Women Empowerment Cell, which actively works to deal with the issues of students. This Cell organizes programmes and lectures to make the students aware of their rights and enable them to face various challenges in their life.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://sabourcollegesabour.org/2023/05/27/1564/">https://sabourcollegesabour.org/2023/05/27/1564/</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Solid Waste Management and Liquid waste Management:**

The college is exceptionally cautious about hygiene and cleanliness in the campus. To keep the campus clean and ecofriendly, blue colored dustbins and green colored dustbins have been placed in

different areas of the campus. Teachers advise the students to put the dry waste in blue dustbins and wet waste in green dustbins. In addition to it, dustbins have been placed in the offices to manage the problem of the waste disposal. Liquid Waste Management: No banned chemicals are used in the college laboratories so that the liquid waste generated in the lab is free from harmful chemicals. The drainage system of the college is fully underground.

E-waste Management are done through storing all the electronic wastes and disposing it for voluntary purpose which could add value to the waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**D. Any 1 of the above**



File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has earned a reputation for its secular and inclusive environment. The college believes in broadening the mental horizons of the students and setting their mind free from various disparities and distinctions. Hence, college always takes initiative for organizing various activities in the campus to instill the spirit of brotherhood and oneness among students. Teachers and students take part actively in these activities. The main motive of these programs is to stimulate the spirit of cooperation and sacrifice among students irrespective of caste, creed and culture. The students of diverse backgrounds irrespective of caste, region and religion take admission in the college every year. Various programs organized by the different departments provide a platform to the students to work as a team and help to maintain peace, harmony and national integration.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Constitution Day, Independence Day, Republic Day, International Human right day, Holi milan, Vasant Panchami, Eid Milan samaroh, Gandhi Jayanti, Netaji Subhash chandra Bose Jayanti, Veer Kuwar Singh Jayanti, Ozone Day, Prithvi Divas, Swami Viveka Nand Jayanti,

Baba Sahab Vim Rao Amvedkar Jayanti Etc are celebrated, On these occasions cultural programme, talk, speech quizzes are performed. Essay writing competition are also organized in order to sensitize the issues related to values, ethics, social and communal harmony and cohesion. We prepare Academic calendar in which all days are yearmarked for commemoration and try our best to adhere to it. International Labour Day, International Yoga Day etc have also been celebrated . They all help ensure the sensitization of students and employees of the Institution towards the constitutional obligations: values, rights, duties and responsibilities of citizens

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. **Annual awareness programmes on Code of Conduct are organized** B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college has earned a reputation for its secular and inclusive

environment. The college believes in broadening the mental horizons of the students and setting their mind free from various disparities and distinctions. Hence, college always takes initiative for organizing various activities in the campus to instill the spirit of brotherhood and oneness among students. Teachers and students take part actively in these activities. The main motive of these programs is to stimulate the spirit of cooperation and sacrifice among students irrespective of caste, creed and culture. The students of diverse backgrounds irrespective of caste, region and religion take admission in the college every year. Various programs organized by the different departments provide a platform to the students to work as a team and help to maintain peace, harmony and national integration.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 1. Best Practices I:

Village development through UBA project of government of India, under IIT New Delhi.

2. Objective-To engage higher Educational Institutions in understanding rural realities.

3. The Practice: It aimed at transformational change in the rural development process by leveraging knowledge .

Village level survey and house hold survey of these adopted villages done project shall be prepared for development of villages.

Plantations in these villages..

Distributed Covid -19 safety and prevention kit.

. 4.Effected by the flood every year.

5. It is a continuous process.

6. fund provided by GOI

7. Sabour College, Sabour, Bhagalpur NAAC accreditation grade -B+, CGPA-2.58, Cycle I

Voters awareness

2. Objective: Organize rally, talk etc.

2. Enhance youth participation in the process of governance 3. Strengthen democracy.

3. Awareness campaign for voters

. We organises rally, talk and workshops too from time to time.

Impact on democratic set up of our nation and also on the electoral process.

3. No major obstacles

4. Youth mobilisation in electoral process.

5. The infrastructural and feeble amount required are provided by the internal resources of the college itself.

7. Sabour College, Sabour,

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**Institutional distinctiveness:**

Sabour College Sabour is a constituent College of T. M. Bhagalpur University Bhagalpur and is located in the rural area under Sabour

Block, Sabour, and Bhagalpur district of Bihar state. . The institute is s distinctive history of about 30faculty members in 20--21and almost all are Ph.D. degree holders. Some of the faculty members supervised successfully a number of research scholars leading to their Ph. D degree. Some nearly dozen are in the cadre of University professors and the rest are Associate professor except 03 faculties. A number of teachers holding the post of Head P. G. Department of T.M. Bhagalpur University. There are two faculties who are elected senate Member of T.M. Bhagalpur University. Some of the senior teachers of the college are posted in the University office as high officials. A number of teachers are deputed in the different P.G. Department., Despite its location in rural area and endeavouring continuously to impart quality teaching-learning to students belonging to a deprived group.

It's a first constituent government college for getting a Ministry of Human resources Development, Higher education department Project titled Unnat Bharat Abhiyan a flagship program of GOI, New Delhi.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute has been a constituent unit of T. M. Bhagalpur University, therefore it adheres to the curriculum framework of the parent university. There is no more scope for flexibility only we can complete the syllabus in a well-planned model.

The institution strives for effective curriculum delivery through conventional as well as modern techniques. The teaching work is allocated to the faculty members after discussion and deliberations in departmental meetings. The teachers take utmost care to complete the syllabus in time and the students are encouraged to meet the teachers beyond classroom hours for additional assistance and guidance. The students who do not perform well in internal (class test) exams are asked to attend remedial classes to boost their performance. The progress of delivery of curriculum is regularly monitored and necessary course corrections are made. Feedback from stakeholders is being taken and analysed to improve overall performance. Modern methods of teaching are employed to make the process of learning more engaging and riveting. These include PPTs, audio-visual aids, film screenings, educational trips etc. The students are advised to participate in Project work. The institute has devised ICT enabled lecture for well comprehension of the learning materials in the class. We take recourse to various social media with learning management software. Audio video recording of the top lectures of the country are also demonstrated by the faculty members in the class.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Being a constituent college of the T. M. Bhagalpur University,

Bhagalpur, Bihar, this College follows the academic calendar frame worked by the university by in the beginning of the academic year. It clearly explains a schedule for teaching, final examination, and vacations, which is being followed by the college to ensure smooth and efficient functioning of its teaching and learning processes. Within the same framework, the college also prepares its own calendar of events and activities before the commencement of the Academic Session and the same is uploaded on the college website. Though we have all adherence to the academic calendar frame worked by the university as well as college.

The Covid-19 pandemic has paralyse almost all the activities during the period except online teaching with off line classes.

We have also completed field work relating to project with students teachers and community, local body members and block level administrator. We have celebrated a number of events as per the academic calendar of the college keeping in view the CORONA virus related pandemic advisory by the University and competent health and local administration authority.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://sabourcollegesabour.org/2023/05/27/academic-calendar-2021-22/">https://sabourcollegesabour.org/2023/05/27/academic-calendar-2021-22/</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**D. Any 1 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year



0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The aims and objective of our institutions is to incorporate the traditional Indian values derived from ancient scriptures into the western system of education.

Thus it is our constant endeavour to integrate the aspects relevant to professional ethics, gender, human values, environment & sustainability into the curriculum. The students are motivated to become members of NSS, NCC & other such organizations which inculcate the spirit of social service & patriotism in them. For gender sensitization, Women Cell has been set up, which organizes seminars, discussions and workshops on gender issues. The subjects of Environmental Studies and Drug Abuse, Villages have already been adopted to inculcate the students about the issues like climate change, biodiversity conservation, greenhouse gases emissions, drug issues, technology up gradation with the mentoring institute of Global repute like IIT Delhi etc.

. As a part of rigorous implementation of professional ethics, proper awareness is given to the students regarding the significance of intellectual property rights through lectures. Women empowerment and gender equity initiatives are also taken in various ways Human rights awareness talk counselling are also taken care of by the institutions in different ways. There is ramp and other facility available for DIVYANGJAN.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

### 1.3.3 - Number of students undertaking project work/field work/ internships

21

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>C. Any 2 of the above</b>
---	------------------------------

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>B. Feedback collected, analyzed and action has been taken</b>
---	--

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	Nil

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

9033

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

3867

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institution assesses the level of learning of students through regular classes and question-answer sessions. More than the old form of rote learning, emphasis is placed on their level of understating and conceptualization that go towards better comprehension of the subject or topic under consideration. Particular care is given to slow-learners through feedback in classes and teachers are always available for answering their queries and correcting write-ups. All departments have their own unique style of student assessment. Lab based subjects like Physics, Chemistry, Botany, Mathematics, Zoology and Commerce are better equipped to deal with students hands-on vis-à-vis those of Arts and humanities.

At the beginning of the course slow learners are identified through the oral test and and in the similar way group of advanced learners are identified. Each student of the advance learner group of same subjects assigned a group of two to three slow learners' students of same subjects to guide and clear doubt and concept of slow learners under the overall guidance of teacher of the subject concerned. Students are also motivated and encouraged to participate in

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
4825	29

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Humanities subject teachers take extra care in involving the pupil to their respective subjects in unearthing the intricacy of the discipline. They are encouraged for extensive library work for participative learning. Therefore, the task of imparting education through student centric approach has to be customized. The students from the upper strata are generally active and their ability to comprehend is generally higher. So, for them the effort of the teacher is much less in boosting their confidence level and encouraging self-reliance. For the students of Laboratory-based science subjects such experiential learning is a part of the learning process in the laboratory--- being a supplementation for the theoretical courses. Students of Commerce stream have their exposure in the IT laboratory. In addition, these students are

exposed to unique problems in the laboratory, which they are encouraged to solve with their knowledge base. For the students from the lower strata, both academically and economically, it is a challenging job. First of all, they need constant attention and encouragement. Taking care, that they are involved in class lessons and fascinated by the beauty of the discipline.

Overall, the student centric methods are in vogue for all students according to their needs. But, the lacunae remains, as individual needs of the student are unpredictable.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://drive.google.com/file/d/1h3FDFvKrXzBhhg3kk8kc_KIoiZrQqcnS/view">https://drive.google.com/file/d/1h3FDFvKrXzBhhg3kk8kc_KIoiZrQqcnS/view</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Teachers of SabourCollege are very much fond of using ICT. Most of them are proficient in the use of computers and software. All laboratory based subjects have to use computers for teaching and learning. This is particularly true with regard to Physics and Chemistry. The pandemic situation proved to be an acid test for the teaching faculty of the college to demonstrate and upgrade their computer skills as the classes had to be conducted online in keeping with the COVID safety norms and restrictions introduced both at the Central and State levels. All course material in addition to teaching and learning had to be conducted online via email and the Google platform. Moreover, university exams had also to be conducted online in the pandemic situation. All these factors made the teaching faculty more proficient in the use of computers and various applications. Overall, the use of ICT by the teachers of the college has proved to be satisfactory as well as a learning experience.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

11

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality**

**2.4.1 - Number of full time teachers against sanctioned posts during the year**

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

26

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers**

26

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College follows a robust mechanism of internal assessment through regular classes and tutorials. As the pandemic situation stood in the way of physical interaction, online classes were held regularly and students were evaluated on Zoom , Google meet, What Sapp etc platform on weekly basis depending on the formers' net connectivity in the remote rural.. The teachers tried their utmost to reach out to as many number of students as possible using E-learning resources, and attendance of the students were rigorously maintained to keep tabs on their academic activity. Question and answer sessions were organized to acquaint students with the CBCS syllabi and its contents.

In the pandemic period a large number of students were got registered in the National Digital Library for study material available there 365X24. Not only was this but it also endeavoured to register in the library the community who were interested in study.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

All Internal Annual Test Examinations were conducted regularly by the College apart from the annual test examination with questions prepared from the topic taught and also from the whole syllabus respectively . Hard Copies of the Examiners' Statements are preserved for the benefit of teachers and students alike. That way, the examinees were immensely benefitted and were spared the travails of losing a year detrimental to their academic and professional careers. In the class teachers use feedback from students through interaction with taught.



File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

As the admission process is completely online except a few seats in each subject. The Programme Outcome and course outcome are displayed on the website. Aspiring students of the different streams in Arts, Science and Commerce were supposed to be well acquainted of he same. The College Prospectus provides exhaustive material on different subjects and student intake.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Teachers from all disciplines try their best to provide students with the latest information, not only in terms of academic attainments, but also about different professional skills essential for a healthy and sustainable career. The College tries to harness all of its human resources to provide an ideal environment for teaching and learning so as to equip students with life skills for meeting future challenges.

Each programme is designed in a way to improve language proficiency with communication skill, logical reasoning, scientific temper improvement, participative learning, experiential learning etc.

In the beginning of the session orientation programme for the newly admitted students are organized in order to acquaint with the course and programme outcome and way to improve individuals leaning and knowledge in the course of imparting teaching. Entire teaching method is based upon the feedback by the students and interaction with the teachers. The pattern of examination and evaluation process are also discussed

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://docs.google.com/spreadsheets/d/1lhSHf5DFGbk9vwsAx0pf7qZ6OONqF42CEqRv2wjZ8yM/edit?usp=sharing">https://docs.google.com/spreadsheets/d/1lhSHf5DFGbk9vwsAx0pf7qZ6OONqF42CEqRv2wjZ8yM/edit?usp=sharing</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

693

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://docs.google.com/spreadsheets/d/1lhSHf5DFGbk9vwsAx0pf7qZ6OONqF42CEqRv2wjZ8yM/edit#gid=2145465541>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research

**projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

01

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

1

File Description	Documents
Report of the event	No File Uploaded
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Under UBA a government of India Ministry of Education flagship programme monitored by national coordinatinating institute IIT

New Delhi a number of extension activities programme have been undertaken continuously. In this programme under UBA five villages of this Block have been adopted for overall development of villages through technology upgradation. SVEEP, ( Systematic Voters education and electoral participation) an election commission of India programme for the awareness of voters and climatic with environmental issues are addressed continuously.

Large scale plantation in all these adopted villages for livelihood and climate with environmental issues are performed this year too. In this series some recent activities of plantation at the Sabour Railway station and mainenance are also performed These plants which were done previously had grown into trees also.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

5

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

<b>13</b>	
File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

<b>13</b>	
File Description	Documents
Report of the event	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

<b>3</b>	
File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc. College has adequate facilities for teaching learning in terms of classrooms, laboratories, computers, Wi-Fi connectivity for e resources and online teaching learning etc. The total number of ICT enabled classrooms are 6. Automated library facilities are there in the college which has neat and tidy study rooms. The facilities for indoor and outdoor games enables College to be champion in cross country race. Though due to corona the sports events could not be held in the university in 2020-2021 a little bit 2021-2022 too.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Sports facilities:** Sports is an integral part of the institution. Through sports, students are able to build a wide range of abilities and skills such as leadership, confidence, teamwork, patience, self-reliance, trust, and the like. The institution believes that participation in sports activities helps in the overall development of students. To inculcate and improve interest of students in sports we have developed good infrastructure in the campus and outside. Selected students receive personalized training by professional trainers for respective games. We also provide academic and non-academic support to bright students in the sports. Outcome of these efforts was that our college students are having many medals and trophies to their credit and have been selected at University/National/ State level. In the year 20-22 due to COVID -19 Pandemic all the sports activities at the level of university and state was paralysed. Though there are continuous track record of winning championship at university level in the cross country race and also in Kabbadi and other sports events.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### **4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

7

##### **4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

7

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>



**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)****4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)****11.1**

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Library is automated using Integrated Library Management System (ILMS) Library of the college was made fully automated all the stocks of books are in the computer. It enables to search books of choice and interest by students, teachers and staff of the college in no time. The ILMS facilities shall be procured shortly.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

23

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has been continuously updating Security software, enhanced Data from 2 MBPS to 10 MBPS . Windows are also updated continupously. Smart board has been improved to Digital board in four class rooms.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.3.2 - Number of Computers**

14

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	No File Uploaded

**4.3.3 - Bandwidth of internet connection in the Institution**

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure**

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

11.2

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. Maintenance Cleaning and general maintenance of the classrooms and other physical spaces are done by dedicated staff on a regular basis. The requirement for repair, maintenance, troubleshooting of equipment/ facilities are reported to the IQAC Coordinator by the concerned departments. The IQAC Coordinator, in turn, will compile all such requirements and place before the IQAC members in the committee meeting for further deliberations and financial approval. Once approved, the competent authority verifies the same and assigns the tasks to the concerned facility management department. Utilization of Extraordinary Infrastructure To avail and utilise special physical facility/infrastructure like seminar halls, auditoriums, conference halls, a request cum proposal is placed to the Principal for approval, through the Administrative Office. Library List of new books requested by the Head of the Department in consultation with the Department Council and the Department Faculty is submitted to the Principal. The use of library and its facilities is governed by the rules of the Library. ICT Facilities The ICT smart classrooms and all those computer related facilities are maintained by the technically skilled experts appointed by the management.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

42

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

42

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

31

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

40

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

**5.2 - Student Progression****5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

<b>61</b>	
File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

**267**

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

**0**

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

6	
File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>
5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )	
<p>There is student union at the university and college level. The representatives are elected annually through a transparent democratic pattern of election. The representative so elected have been placed in the the various body of the college administration. The issue raised by the union has been taken seriously by the college administration and every efforts are made to satisfy them. The student representatives are also there in IQAC. Students participates in all the co-curricular and extra co-curricular activities like Plantation to address climatic issues, yoga, NCC, NSS, etc.</p>	
File Description	Documents
Paste link for additional information	<a href="https://sabourcollegesabour.org/vision-of-the-igac/">https://sabourcollegesabour.org/vision-of-the-igac/</a>
Upload any additional information	<a href="#">View File</a>
<b>5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)</b>	
<b>5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year</b>	
2	



File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Allumni Association are there in the college. The Allumni meet has been made biyearly. It has not yet been formally registered. Allumni being physically maintained in the register with vontakt. in the meeting they participate actively and give feedback for the institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

A. ? 5Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

##### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance is committed to academic excellence in teaching, research, extension & innovation and creativity, respect for cultural diversity, individual dignity. The aim of the college is to educate and uplift the backward and downtrodden and to instil a feeling of security among them and welfare of the local community.

The Institutions believe in the practices of decentralisation and participative management. The Institutions enhance the quality at various levels - College Development Committee, Principal, In-charge Principal, IQAC Committee, NAAC Committee, Various Committees, Academic Staff Welfare, Administrative and Nonteaching Staff, NCC, NSS, all the stakeholders involve in the decentralisation and participative management. All are working together for efficient functioning of the Institutions. The Principal of the college is authorized to take decisions regarding academic, administrative and financial matters.

To fulfil our vision we welcome students from diverse backgrounds irrespective of region, religion, caste, economic strata and academic performance, subject to Universal rules. Mission Achieving excellence in education by maintaining high standards of teaching, shaping talents of students, moulding their character and imbining in them a sense of civic responsibility. Empowering students to become able, responsible citizens by imparting quality education and inculcating sound values. .

File Description	Documents
Paste link for additional information	<a href="https://sabourcollegesabour.org/2023/05/18/vision-mission-goal/">https://sabourcollegesabour.org/2023/05/18/vision-mission-goal/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institutions believe in the practices of decentralisation and participative management. The College Development Committee, Principal, IQAC Committee, NCC, NSS, all the stakeholders involve in the decentralisation and participative management. All are working together for efficient functioning of the Institutions. The respective committees participate in taking the decision for the academic and the infrastructural development of college. The Principal acts as the executive head of the institution. Heads of

the departments look after the regular teaching of the department.

IQAC constituted as per the guidelines of UGC works for development and application of quality parameters for the various academic and administrative activities of the College leading to quality improvement. The Principal and members of various committees interact with periodically. All academic and operational policies are based on the unanimous decision of the following committees: - • College Development Committee • Purchasing and sales Committee • Building Committee • Admission Committee • Examination Committee • Library Committee • College Annual Magazine Committee • Sports Committee • Time Table Committee • Anti-Ragging Committee • Grievance Redressal Committee • Cultural Events Committee • Placement and career counselling cell • Teacher Parent Meet Committee.

File Description	Documents
Paste link for additional information	<a href="https://sabourcollegesabour.org/2023/05/18/vision-mission-goal/">https://sabourcollegesabour.org/2023/05/18/vision-mission-goal/</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

### Curriculum Development:

Curriculum developed by the affiliating University. College strictly follow university curriculum directed by the state government to follow UGC guidelines.

Teaching and Learning: Conventional classroom teaching runs as well as use of ICT to make the teaching learning process more learners centric. IQAC devised feedback from various stackholders analyse and act with the Principal for improvement measures.

Examination and Evaluation: The external examination is conducted by the affiliating University at the end of year. The college is authorized to conduct internal assessments.

Research and Development Many of teachers are involved in research in individual capacity. The college is always extending

support for research as required within rules.

#### Library, ICT and Physical

The library is having 7350 Text books. Students can read books, magazines, newspapers in the reading room in college campus and get books from college library

#### Human Resource Management:

Training to maintain discipline and students friendly behaviours are provided regularly and monitored by the Principal.

Admission of Students: Online admission is done centrally by the affiliating University itself. Online admission is made strictly on the basis of merit and state government

with reservation rules and norms.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Development Committee, IQAC Committee, and other Various Committees, Academic Staffs, NCC, NSS, all the stakeholders involve in the decentralisation and participative management. The respective committees participate in taking the decision for the academic and the infrastructural development of college. The Principal: - The Principal is the executive head of the institution. He is authorized to take decisions regarding academic, administrative and financial matters in accordance with the policy decision decided by various committee of the college. Head of the Departments: - Head of the faculty from Arts, Commerce and Science and Heads of the various departments look after the regular administration, teaching and research, issues of the students and staffs of the department.

The Internal Quality Assurance Cell: -

The IQAC is headed by the Principal and the Coordinator.,faculty members, non-teaching staff member, Social activist, Alumni and student are the members. IQAC works for development and application of quality parameters for the various academic and administrative activities .IQAC seeks feedback from all the stakeholders and students satisfation survey analyse all the reports . It decides with the Principal of the college any improvement measures as per the report of analysis.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

It is a constituent college. There are a number of welfare measures like P.F. deduction from salary,PPF,Welfare se deduction with monthly contribution of GIC as welfare fund. A separate fund meant for welfare has also been deducted. In any emergent situation it extends help and cooperation to the needy employee.

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

6

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Students are given the opportunity to provide their feedback of the teachers. As per the procedures outlined by the IQAC, the feedback forms are available online on college website and the Teacher-in-Charge (TIC) ensures that the students of the

department fill the feedback questionnaire. The questionnaire is structured to elicit responses for parameters like communication skills, subject knowledge, discipline, work ethics, and curriculum to provide effective mentoring and career guidance to students and grade the teacher's ability in creating a better teaching-learning environment.

File Description	Documents
Paste link for additional information	<a href="https://docs.google.com/spreadsheets/d/1lh_sHf5DFGbk9vwsAx0pf7gZ6QONgF42CEqRv2wjz8yM/edit?usp=sharing">https://docs.google.com/spreadsheets/d/1lh_sHf5DFGbk9vwsAx0pf7gZ6QONgF42CEqRv2wjz8yM/edit?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal audit is a continuous process which ensues after each and every financial transaction, whereby the college itself carries out the initial stage of the internal audit. The Principal overview all the steps for clarity, authenticity, transparency and financial accuracy. Income/Expenditure is closely monitored by the Bursar and the Principal. Proper procedure for purchases is adopted. Quotations are called for and prices are compared. The Institution has formed a Purchase Committee for the purpose. For the grants received from the UGC, utilization certificates are prepared according to the allowed expenditure under various heads in the prescribed format of UGC. The external audit by government and university also takes place regularly. The Chartered Accountant, who works as an auditor is appointed by the College. The bills and vouchers of the revenue expenditure are checked. The vouchers and proper record with the concerned Department of the capital expenditure is also checked and verified. The Utilisation Grant Certificates are audited by the external auditor

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>



### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

#### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

107

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institute maintains & follows a well-planned process for the mobilization of funds and resource. The process involves various committees of the institute as well as the Department Heads and Accounts office. Institute has designed some specific rules for the fund usage and resource utilization. Institution proposes requirement to UGC for sanction after reviewing the proposal the ugc sanctions the proposal which fits in their purview. We utilize the funds so released to the institute as per their guidelines and submit utilization prepared by registered CA firm and other documents as per guidelines of UGC for the settlement of fund. It sanctions the funds for five year plan.

The sale and purchase committee use to purchase Equipments and other requirements. There is also Development committee the Head of the institution in which CCDC and University engineer are members. It sanctions the construction works after technical and administrative approval by the university.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

AISHE DCF have been uploaded on time AQAR for 20121-22 has been uploaded on time.

Pending AQAR for year 2019-2020, 2020-2021 have been i upload and yearly institution report in the form of AQAR for 2021 -2022 have also been on way to final submission before last date.

. Five villages have been adopted under a flagship programme of government of India , Ministry of education , New Delhi. Collaborating with the District administration and Divisional forest office Bhagalpur all the five villages have been covered for greenery and addressing climatic issues in phases. a large scale plantation have been done in these villages too.

In the period of COVID-19 pandemic preventive kit have been distributed in the village as well as teaching and non-teaching staff of the college.

Two new toilets separately for girls and bous have been constructed in the campus.

House hold survey for the selected villages under UBA has been done for preparing development plan of the villages.

Student feedback form and student satisfaction survey are devised and uploaded into the college website for submission online. has been prepared and uploaded for online feedback by students.

It was analysed too and measures have been taken as per the requirement according to the feedback. Students Satisfaction Survey online had also been initiated and obtained.

It was also analysed and strength and weakness as per the survey outcome had been identified.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of

operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college follows the guidelines given by the University and the state government. Student feedback Performa has been prepared for online and offline mode. The feedback obtained online by the students are analysed and uploaded on the college website. The student satisfaction survey has also been done and uploaded on the website. Measures have also been taken to improvement suggested/given by the students During the pandemic, the college conducted online lectures and practical through you tube social media platforms and other apps had been practised. There are number of audio-visual recordings, contents provided to the students college does not have a record of this lecture because it was the first of its kind and we did not know the importance of keeping records of this kind.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

**INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

Conference- functional literacy and opening saving bank account

International Women;s day celebration and awareness by plantation

Empowerment of women and girl can be achieved only through the skills of the girls quality education. Educationis undoubtedly a potent tool in improving the status ofwomen in the society. Therefore, the college leaves no stone unturned to ensure safe and conducive atmosphere for girl students and provide them an opportunity to get education without any fear and hesitation. Safety and Security To ensure safety and securityof the students, college has taken concrete steps as follows: 1.College has installed CCTVs at prominent and strategic points. These cameras ensure a close watchon every nook and corner of the campus and enable the Principal to take prompt action in case anysuspicious activity is taking place. 2.Security personnel have been posted all around the campus. 2.The college has constituted Grievances Redressal& Complaint Cell for Women cum WomenEmpowerment Cell, which actively works to deal with the issues of students. This Cell organizes programmes and lectures to make the students aware of their rights and enable them to face variouschallenges in their life.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://sabourcollegesabour.org/2023/05/27/1564/">https://sabourcollegesabour.org/2023/05/27/1564/</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-**

C. Any 2 of the above

**based energy conservation Use of LED bulbs/  
power efficient equipment**

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Solid Waste Management and Liquid waste Management:**

The college is exceptionally cautious about hygiene and cleanliness in the campus. To keep the campus clean and ecofriendly, blue colored dustbins and green colored dustbins have been placed in different areas of the campus. Teachers advise the students to put the dry waste in blue dustbins and wet waste in green dustbins. In addition to it, dustbins have been placed in the offices to manage the problem of the waste disposal. Liquid Waste Management: No banned chemicals are used in the college laboratories so that the liquid waste generated in the lab is free from harmful chemicals. The drainage system of the college is fully underground.

E-waste Management are done through storing all the electronic wastes and disposing it for voluntary purpose which could add value to the waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and**

**B. Any 3 of the above**

distribution system in the campus	
File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded
<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <ol style="list-style-type: none"> <li><b>1. Restricted entry of automobiles</b></li> <li><b>2. Use of Bicycles/ Battery powered vehicles</b></li> <li><b>3. Pedestrian Friendly pathways</b></li> <li><b>4. Ban on use of Plastic</b></li> <li><b>5. landscaping with trees and plants</b></li> </ol>	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	<a href="#">View File</a>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	E. None of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</b></p> <p><b>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	<p><b>D. Any 1 of the above</b></p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has earned a reputation for its secular and inclusive environment. The college believes in broadening the mental horizons of the students and setting their mind free from various disparities and distinctions. Hence, college always takes initiative for organizing various activities in the campus to instill the spirit of brotherhood and oneness among students. Teachers and students take part actively in these activities. The main motive of these programs is to stimulate the spirit of cooperation and sacrifice among students irrespective of caste, creed and culture. The students of diverse backgrounds irrespective of caste, region and religion take admission in the college every year. Various programs organized by the different departments provide a platform to the students to work as a team and help to maintain peace, harmony and national integration.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Constitution Day, Independence Day, Republic Day, International Human right day, Holi milan, Vasant Panchami, Eid Milan samaroh, Gandhi Jayanti, Netaji Subhash chandra Bose Jayanti, Veer Kuwar Singh Jayanti, Ozone Day, Prithvi Divas, Swami Viveka Nand Jayanti, Baba Sahab Vim Rao Amvedkar Jayanti Etc are celebrated, On these occasions cultural programme, talk, speech quizzes are performed. Essay writing competetion are also organized in order to sensitize the issues related to values, ethics, social and communal harmony and cohesion. We prepare Acadeic calendar in which all days are yearmarked for commemoration and try our best to adhere to it. International Labour Day, International Yoga Day etc have also been celebrated . They all helpensure the sensitization of students and employees of the Institution towards the constitutional obligations: values, rights, duties and responsibilities of citizens

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are**

**B. Any 3 of the above**



organized	
File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals	
<p>The college has earned a reputation for its secular and inclusive environment. The college believes in broadening the mental horizons of the students and setting their mind free from various disparities and distinctions. Hence, college always takes initiative for organizing various activities in the campus to instill the spirit of brotherhood and oneness among students. Teachers and students take part actively in these activities. The main motive of these programs is to stimulate the spirit of cooperation and sacrifice among students irrespective of caste, creed and culture. The students of diverse backgrounds irrespective of caste, region and religion take admission in the college every year. Various programs organized by the different departments provide a platform to the students to work as a team and help to maintain peace, harmony and national integration.</p>	
File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded
<b>7.2 - Best Practices</b>	
7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.	

1. Best Practices I:

Village development through UBA project of government of India, under IIT New Delhi.

2. Objective-To engage higher Educational Institutions in understanding rural realities.

3. The Practice: It aimed at transformational change in the rural development process by leveraging knowledge .

Village level survey and house hold survey of these adopted villages done project shall be prepared for development of villages.

Plantations in these villages..

Distributed Covid -19 safety and prevention kit.

. 4.Effected by the flood every year.

5. It is a continuous process.

6. fund provided by GOI

7. Sabour College, Sabour, Bhagalpur NAAC accreditation grade -B+, CGPA-2.58, Cycle I

Voters awareness

2. Objective: Organize rally, talk etc.

2. Enhance youth participation in the process of governance 3. Strengthen democracy.

3. Awareness campaign for voters

. We organises rally, talk and workshops too from time to time.

Impact on democratic set up of our nation and also on the electoral process.

3. No major obstacles

4. Youth mobilisation in electoral process.

5. The infrastructural and feeble amount required are provided by the internal resources of the college itself.

7. Sabour College, Sabour,

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### Institutional distinctiveness:

Sabour College Sabour is a constituent College of T. M. Bhagalpur University Bhagalpur and is located in the rural area under Sabour Block, Sabour, and Bhagalpur district of Bihar state. . The institute is s distinctive history of about 30faculty members in 20--21and almost all are Ph.D. degree holders. Some of the faculty members supervised successfully a number of research scholars leading to their Ph. D degree. Some nearly dozen are in the cadre of University professors and the rest are Associate professor except 03 faculties. A number of teachers holding the post of Head P. G. Department of T.M. Bhagalpur University. There are two faculties who are elected senate Member of T.M. Bhagalpur University. Some of the senior teachers of the college are posted in the University office as high officials. A number of teachers are deputed in the different P.G. Department., Despite its location in rural area and endeavouring continuously to impart quality teaching-learning to students belonging to a deprived group.

It's a first constituent government college for getting a Ministry of Human resources Development, Higher education department Project titled Unnat Bharat Abhiyan a flagship program of GOI, New Delhi.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.3.2 - Plan of action for the next academic year

## Plan of action for the next academic year

1. The current pandemic is transforming our world and changing the skills requirements. In today environment, varied skills such as those related to IT, entrepreneurship, coping, and research have become increasingly vital.
2. IQAC intends to conduct activities that will help students and staff develop these skills. It is vital to help one another throughout the pandemic and post pandemic, especially the most vulnerable sections of society.
3. The IQAC plans to increase the college outreach effortsthrough UBA and other programmes.
4. The question of when and how to securely reopen the college without jeopardising public health is on everyone mind. The IQAC would like to prepare for a safe college reopening while also ensuring that resources are used wisely in areas where they are most needed. Infrastructure expansion will be critical.
5. Future Plan of Action for Next Academic Year: The fund received from the Government of India under RUSA as the infrastructural grant is proposed to be completed as per the DPR submitted for this purpose.
6. We will also pray to the almighty to save the entire globe from COVID-19 and help to restore normalcy at the soonest possible span of time.