

IQAC II Meeting 23-24

Date: 08-01-2024

Time: 11.45 AM

Venue: Staff Room College

Agenda:

1. **Welcome Address** by the Chair.
2. Review of Minutes and Action Taken Report from the January 2024 Meeting.
3. Strategies for Improving Student Employability:
 - Collaboration with industries for internships and training.
 - Organizing placement drives.
4. Enhancement of Library Resources:
 - Procurement of e-books and journals.
 - Development of a digital library portal.
5. Faculty Empowerment Initiatives:
 - Proposal for workshops on curriculum innovation and pedagogy.
 - Encouragement for online certifications and MOOCs.
6. Progress Review of Skill Development Programs under UBA.
7. Plans for Alumni Engagement:
 - Strengthening the alumni association.
 - Organizing alumni mentoring sessions.
8. Miscellaneous:
 - Any other matter with the permission of the Chair.
9. Vote of Thanks.

Proceedings:

The meeting started with the **Welcome Address** by the Chairperson, followed by a review of the previous meeting's action items. Key decisions included organizing placement drives in collaboration with industries and enhancing library resources through digital platforms. Faculty workshops on innovative pedagogy were scheduled for April 2024. The committee also discussed the ongoing UBA skill development programs and resolved to organize alumni mentoring sessions. The meeting concluded with a **Vote of Thanks** by the Coordinator.

Saurabh
8-01-24
Prof. Incharge
Sabour College Sabour
Bhagalpur

III Meeting Date: 23-03-2024 (2023-2024)

Venue: IQAC ROOM SABOUR COLLEGE

Time: 01:30 PM

Agenda:

1. **Welcome Address**
2. Review and Approval of the Minutes of the Previous Meeting.
3. Finalization of the Annual Quality Assurance Report (AQAR) for submission to NAAC.
4. Discussion on New Initiatives for Institutional Development:
 - Infrastructure expansion.
 - Integration of ICT in teaching-learning.
5. **Action Plan for NEP 2020 Implementation:**
 - Review of progress on multidisciplinary course design.
 - Plans for Choice-Based Credit System (CBCS) introduction.
6. **Digitization Initiatives:**
 - Plans for online academic record-keeping.
 - Implementation of digital attendance and library systems.
7. Orientation for NAAC Peer Team Visit Preparations (if applicable).
8. Student-Centric Initiatives for 2024:
 - Mentorship programs.
 - Enhancing extracurricular activities.
9. Preparation of a Faculty Development Program (FDP) Calendar.
10. Miscellaneous:
 - Suggestions for Best Practices.
 - Any other matter with the permission of the Chair.
11. Vote of Thanks.

Proceedings:

The IQAC meeting started with a **Welcome Address** by the Coordinator of IQAC Dr. Ashok Kumar Jha, emphasizing the importance of quality assurance in education. Key discussions included the finalization of AQAR, plans for infrastructure development, and the review of digitization initiatives. Members unanimously agreed on implementing a mentorship program for students and scheduling Mani Lal Paswan.

Ashok Kumar Jha
23-3-24
Prof. Incharge
Sabour College Sabour
Bhagalpur

IVth IQAC MEETING (2023-2024)

Date:28-05-2024

Venue:IQAC ROOM SABOUR COLLEGE

Time:02:15 PM PM

Short Agenda:

1. **Welcome Address** by the Chair.
2. Review of the Minutes of the Previous Meeting and Action Taken Report.
3. Review of Progress on NEP 2020 Implementation.
4. Finalization of Plans for Community Outreach Programs:
 - Updates on the UBA Projects.
 - Skill Development Workshops for rural youth.
5. Implementation of SDG Initiatives on Campus:
 - Green campus initiatives.
 - Solar energy project proposal.
6. Update on Research and Innovation Activities:
 - Progress of faculty research projects.
 - Organization of a seminar on Agri-Tech and Rural Development.
7. Miscellaneous:
 - Any other matter with the permission of the Chair.
8. Vote of Thanks.

Proceedings:

The second IQAC meeting began with the **Welcome Address** by the Chair Dr. Barun Kumar Mishra, followed by a review of the Action Taken Report. Members appreciated the progress made on NEP 2020 implementation and approved the UBA project proposals for skill development workshops in adopted villages. A seminar on Agri-Tech and Rural Development was finalized for [insert date]. Green initiatives like rainwater harvesting and the solar energy project were approved. The meeting concluded with the **Vote of Thanks**, highlighting the collective effort of all members.

Dr. Barun Kumar Mishra
28-5-24
Prof. Incharge
Sabour College Sabour
Bhagalpur

IQAC 1st Meeting Date: 05-10-2024 (2023-2024)

Venue: IQAC ROOM SABOUR COLLEGE

Time: 01:30 PM

Aenda

1. **Welcome Address and Opening Remarks** by the Chair.
2. Review and Approval of the Minutes of the Previous IQAC Meeting.
3. Presentation of the Annual Quality Assurance Report (AQAR) for 2022-23.
4. Discussion on College Development Plans:
 - Infrastructure development and maintenance.
 - Introduction of new programs and courses.
5. **Digitization Initiatives:**
 - Progress on the digitization of teaching, learning, and administrative processes.
 - Implementation of Learning Management Systems (LMS) and e-resources.
 - Adoption of ICT tools for teaching and governance.
6. Strategies for improving **NAAC accreditation** scores in the second cycle.
7. Feedback Mechanism:
 - Review of feedback collected from students, faculty, and stakeholders.
 - Action taken on previous feedback.
8. **Promotion of Research and Innovation:**
 - Encouraging faculty and students for research publications.
 - Setting up research labs and facilities.
 - Participation in Government-sponsored programs like Unnat Bharat Abhiyan and STRIDE.
9. Collaboration and MoUs with other institutions for academic and skill development.
10. **Community Outreach and Social Responsibility Activities:**
 - Progress on Unnat Bharat Abhiyan (UBA) and adoption of villages.
 - Organizing skill development programs for rural youth and women.
11. Focus on **Sustainable Development Goals (SDGs):**
 - Initiatives in renewable energy, waste management, and water conservation.
12. Orientation and Sensitization of faculty and students on **NEP 2020 implementation.**

Miscellaneous

Meeting Proceedings

The Internal Quality Assurance Cell (IQAC) meeting commenced with a **Welcome Address** by the Chair Dr' ^{B. K. Mishra} ~~Naz Perween~~ authorized by the present Professor Incharge,

1. **Approval of Previous Minutes:**
The minutes of the previous meeting were reviewed and approved unanimously by the members.
2. **Presentation of AQAR 2022-23:**
The coordinator presented the Annual Quality Assurance Report (AQAR) for 2022-23, highlighting achievements, challenges, and key areas for improvement.

3. College Development Plans:

- The Principal discussed the need for upgrading infrastructure, including the construction of new classrooms and labs.
- A proposal for the introduction of value-added and interdisciplinary courses was approved.

4. Digitization Initiatives:

- The progress on LMS implementation and e-library resources was reviewed.
- Members resolved to introduce online attendance and examination systems by the next semester.
- Training sessions for faculty on ICT tools were scheduled.

5. NAAC Accreditation Preparations:

The committee reviewed the preparation for the second cycle of NAAC accreditation and discussed strategies to improve scores in key areas such as Research, Innovation, and Governance.

6. Feedback Mechanism:

The feedback received from stakeholders was analyzed. Action taken reports for previously collected feedback were presented, and the committee resolved to address the remaining issues.

7. Promotion of Research and Innovation:

- Faculty members were encouraged to apply for minor and major research projects.
- A research funding cell was proposed to guide faculty on applying for grants.
- **Community Outreach and UBA:**
 - i. Updates on the UBA project were shared, including skill development programs for rural youth and women in adopted villages.
 - ii. A biogas project proposal for rural areas was discussed and approved.

8. Sustainable Development Goals (SDGs):

The committee approved initiatives for waste management, water conservation, and energy efficiency on the campus.

9. NEP 2020 Implementation:

A special task force was created to monitor the effective implementation of NEP 2020.

10. Best Practices:

- Members shared suggestions for documenting best practices, focusing on e-governance and student-centric activities.

11. Faculty Development and Training:

- A calendar of workshops on digital tools, NEP, and interdisciplinary teaching methods was approved.

12. Upcoming Events:

The committee finalized the schedule for academic seminars, conferences, and awareness drives.

13. Community Outreach and UBA:

Updates on the UBA project were shared, including skill development programs for rural youth and women in adopted villages.

Miscellaneous:

- The issue of frequent power outages affecting ICT-enabled classes was discussed, and a resolution for solar power installation was passed.
- Members suggested introducing eco-friendly practices, including a ban on single-use plastics on campus.

The meeting concluded with the **Vote of Thanks** delivered by the IQAC Co-Ordinator Dr. Ashok Kumar Jha, expressing gratitude to all members for their active participation and valuable suggestions.

Surd
05-10-24
Prof. Incharge
Sabour College Sabour
Bhagalpur